

PREFERRED FULL NAME (PERSONAL PRONOUNS)

City, State

Phone Number

Email | Updated LinkedIn URL

EDUCATION

SUFFOLK UNIVERSITY, SAWYER BUSINESS SCHOOL

Boston, MA

B.S.B.A.; Major: Big Data & Business Analytics

Sep. 2017–Expected May 2021

GPA: 3.5

RELATED COURSES

Data and Decision Analysis; Management Information Systems; Data Science and Analytics; Operations Management; Object Oriented Programming; Big Data, BI, and Analytics; Applied Predictive Analytics; Turn Data into Insight: Python

EXPERIENCE

MA EXECUTIVE OFFICE OF TECHNOLOGY SERVICES AND SECURITY

Boston, MA

Data Analytics Intern

June 2019–Aug. 2019

- Supported and built feature requests for content performance dashboard
- Triaged and coordinated requests to visualize data using Superset
- Collaborated with stakeholders to determine key metrics, assisted agencies to meet project goals
- Moved data across platforms, from Google Analytics into database serving Superset
- Demonstrated ability to understand user needs, delivered outcomes within tight deadlines

GLOBAL PARTNERS

Waltham, MA

Junior Business Analyst Intern

Sep. 2018–Dec. 2018

- Communicated business requirements to development team under supervision of Analyst
- Developed business cases and stories to demonstrate successes
- Translated technical information into non-technical representations using Tableau
- Participated in team meetings, provided project status reports

STARBUCKS

Cambridge, MA

Customer Service Representative

June 2016–June 2017

- Accurately prepared food and beverage orders according to customer requests
- Processed cash and credit transactions

EXTRACURRICULAR EXPERIENCE

INFORMATION SYSTEMS CLUB

Boston, MA

Member/Event Co-Chair

Sep. 2018–Present

- Assist with coordinating special programs such as alumni networking night and company visits

JOB SHADOWING PROGRAM

Boston, MA

Participant

March 2018

- Visited Bose Corporation; observed work environment and learned about job qualifications

SKILLS

- R, SQL, SPSS, Tableau, Python, JavaScript, Git, Power BI
- MS Access, Advanced Excel (PivotTables, VLOOKUP, INDEX/MATCH, Data Tables)
- Google Analytics, HubSpot Inbound Marketing
- Predictive analytics, systems analysis and design