

Dear Service Scholar Applicant,

Thank you for your interest in becoming a S.O.U.L.S. Community Service and Service Learning Center service scholar for the year of '09-'10. We are excited about the possibility of you joining our team. There are a few things we would like to tell you about the application process this year:

- ❑ ***Resume and Cover Letter.*** We have enclosed a sample resume and cover letter that you may use in order to help guide you. Please let us know if you have any questions.
- ❑ Your Application must be typed; questions should be answered on a different sheet of paper.
- ❑ ***Interviews*** will take place the week of ***March 9-13***. We will be in touch with you prior to that date.
- ❑ ***Information session:*** In order to better understand the position S.O.U.L.S. will be hosting an information session with the Service Scholars 2008-2009 on ***Tuesday February, 13<sup>th</sup> at 2p.m. in Donahue 209.***
- ❑ Application is due on ***Monday, March 2<sup>nd</sup> at 5p.m.*** Please turn in all materials to Donahue 209.

If you have any other questions about being a Service Scholar please refer to the S.O.U.L.S website, <http://www.suffolk.edu/communityservice/> or contact us at souls@suffolk.edu.

Sincerely,  
S.O.U.L.S Staff