



## S.O.U.L.S. Service Scholar Application

Dear Service Scholar Applicant,

Thank you for your interest in becoming a S.O.U.L.S. Community Service and Service Learning Center Service Scholar for the year of 2011 -'12. We are excited about the possibility of you joining our team. There are a few things we would like to tell you about the application process this year:

- ❑ **Resume and Cover Letter.** Please submit these along with the completed application form.
- ❑ **Reference Letter.** Please submit **one** reference letter from a University faculty or staff person, or a former employer. Your reference letter may either be submitted directly to the S.O.U.L.S. Center or included with your application materials.
- ❑ Your application must be typed; questions should be answered on a separate sheet of paper.
- ❑ **Interviews** will take place during the **first week of March.**
- ❑ **Information session:** In order to better understand the position, S.O.U.L.S. will be hosting an information session with current Service Scholars on **Thursday, February 17th at 1p.m. in Donahue 209.**
- ❑ Applications are due on **Wednesday, February 23<sup>rd</sup> at 5p.m.** Please turn in all materials to Donahue 209.

If you have any other questions about being a Service Scholar please refer to the S.O.U.L.S website, <http://www.suffolk.edu/communityservice/> or contact us at [souls@suffolk.edu](mailto:souls@suffolk.edu).

Sincerely,  
S.O.U.L.S Staff

## **Service Scholar Responsibilities**

There are two available Service Scholar positions within the S.O.U.L.S. Community Service Center and Service Learning Center. Each Scholar will be responsible for managing programs and projects within a particular focus area. **Please explain in your cover letter which position most interests you and how your specific skills and experiences have prepared you for this role.** Continue reading below for a description of each Service Scholar position.

### **Community Partnerships Service Scholar**

The Community Partnerships Service Scholar will be responsible for connecting Suffolk University students with non-profit organizations throughout the Greater Boston area. This scholar will maintain program partnerships for our ongoing volunteer projects such as Suffolk University Service Day, Prison Book program, Supper Clubs, and Community 101/102. The scholar will also help develop new partnerships with area non-profit organizations as needed. This scholar's efforts will bring much needed assistance to organizations in Boston while providing students with meaningful service opportunities. The Community Partnerships scholar will also work closely with the S.O.U.L.S. service learning program partnerships. This position requires strong communication skills and an ability to manage multiple projects.

### **Campus Partnerships Service Scholar**

The Campus Partnerships Service Scholar will be responsible for leading service initiatives and developing a spirit of service within the Suffolk University community. This position will entail managing ongoing volunteer and educational projects such as Hunger and Homelessness Month, Food for Thought, Service Day, and blood drives. This scholar is responsible for recruiting, training and managing project leaders for each of the S.O.U.L.S. ongoing volunteer programs. The Campus Partnerships Scholar will work to inform students about S.O.U.L.S. programs and recruit volunteers by managing social media efforts and the S.O.U.L.S. SUconnect volunteers. This scholar will work to develop strong partnerships with other offices and organizations on campus and involve increasing numbers of students in meaningful service work here at Suffolk. This position requires strong on-campus networking and outreach skills and experience with social media tools.

**Compensation:** Each award is \$5,000 (\$3000 scholarship and \$2000 employment award). Scholars are required to work a minimum of 15 hours per week.

**Requirements:** Student applying will need to have at least a 2.8 GPA.

# S.O.U.L.S. Community Service and Service Learning Service Scholar Application

## 2011-2012

Due on Wednesday, February 23rd by 5 PM in Donahue 209. Please include resume and cover letter.

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Name

Address

Phone

E-mail

Cumulative G.P.A.

Major

**Community Service/Social Justice/Community Involvement Experience:**  
(use back of paper if necessary)

Date(s):

Community Organization:

Description of Experience:

**Please answer the following questions on a separate piece of paper and attach it to this application.  
(PLEASE TYPE)**

Briefly describe one of the experiences listed above, and include how this experience has led to your interest in the Service Scholar position.

How would this position help support your commitment to social justice?

If you were to receive this position, what is one goal you have for the S.O.U.L.S. Community Service and Service Learning Center for next year?