



Office of Disability Services
Peer Note Taker Request Form

When requesting a peer note taker, please keep in mind the following:

1. Are the courses I am requesting a peer note taker taught primarily in an experiential-based style (labs, discussion groups, computer-activities, hands-on courses) or are they more lecture intensive? (Courses that are more experiential based often do not require note takers).
2. Students must obtain their notes off of the BlackBoard website throughout the semester. *ODS will monitor note taking usage.*
3. If student notes are not being utilized, ODS reserves the right to prioritize student peer note taker requests for future semesters.
4. Prior to being paired with a peer note taker, students must attend a mandatory note taking skills workshop the first time they request a peer note taker at Suffolk University.
5. Student's notes will be posted on BlackBoard 48 hours after their previous class.
6. Students should feel free to contact ODS if they have problem accessing notes.

Which semester is this for? Please circle one option.

Summer 2009

Fall 2009

Spring 2010

Student Name:

Student ID#

Student Cell#

Student E-mail:

Seeking note taker(s) in the following class(s).

Class Title

Professor's Name

Class Location

1.

2.

3.

For ODS Use Only (Circle one) - Excused from Workshop

Attending Workshop