

FORM B: CONTACT AND PRACTICUM INFORMATION SHEET

M.Ed. in Administration of Higher Education Program

Suffolk University

EHS 645: Practicum in Higher Education

<i>Term/Yr.:</i>	
<i>Instructor:</i>	



Name:	
Address:	
E-mail:	
Phone (Home)	
<i>Work:</i>	
<i>Cell:</i>	
Practicum Site:	
Practicum Responsibilities:	
Practicum Supervisor:	
<i>Title:</i>	
<i>Address:</i>	
<i>Phone:</i>	
<i>Fax:</i>	
Work Schedule (Days/Hours):	

Explain the reason(s) for selecting this particular practicum site:	
List coursework that relates to your practicum experience and discuss how it relates:	
List skills you have that can be utilized in your practicum:	

What are your goals for your practicum experience and what do you plan to learn from this experience?:

What action steps will you take to achieve your goals and objectives?:

List a handful of important practicum issues or topics that you would like to discuss among your fellow students during the Practicum experience.
(Consider, for example, dealing with stress; dealing with a challenging supervisor; handling crisis situations; working through projects with which you have little experience; etc.).

