



FACULTY FUNDING OBJECTIVES WORKSHEET

Please provide the information requested below to the Office of Research and Sponsored Programs (ORSP) about the funding opportunity you intend to pursue. This form must be approved and signed by the Principal Investigator (PI), PI's Department Chair, and PI's Research Coordinator. The form should be submitted to ORSP no less than 30 days prior to the sponsor's deadline. If additional space is needed, please attach a second page.

Principal Investigator:	Title:
Department:	Campus Address:
Phone:	Email:

Funding Organization:	
Funding Opportunity Title (include link to RFP if available):	
Deadline:	
Amount to be Requested:	
Is the federally negotiated DHHS Indirect cost rate of 76% of Salaries acceptable?:	
If no, what indirect cost rate is applicable:	What is the base to be used:
Is there a Cost-share Requirement ?:	If yes, what is the match requirement:
Will IRB approval be required?.	

Project Title:

Proposed Start Date:

Proposed End Date:

Project Description (List project objectives and goals. How will they be reached? Who will be served? Who will be responsible for carrying out the project?):
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Effort Commitment (% effort to be committed by the PI to the project during the academic year (AY) and/or the summer – if a course release will be needed, please indicate so here):
AY % effort:
Summer % effort:
Course release(s) (Y or N; if yes, which semester?):

SIGNATURES

Principal Investigator: _____ Date: _____

Department Chair: _____ Date: _____

Research Coordinator: _____ Date: _____

Submit completed form to:

Jennifer Giglio
Office of Research and Sponsored Programs
jgiglio@suffolk.edu
617-725-4145