



Sawyer Business School

If you are currently in the **Sawyer Business School** and wish to change to a major within the **Sawyer Business School** please:

1. Complete this form.
2. Bring it to the Sawyer Business School Dean's Office for advisor assignment.
3. Return this completed form to the Registrar's Office.

If you are currently in the **Sawyer Business School** and wish to change to a major within the **College of Arts and Sciences** please:

1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar's Office.

College of Arts and Sciences (CAS)

If you are currently in the **College of Arts and Sciences** and wish to change to a major within the **College of Arts and Sciences** please:

1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar's Office.

If you are currently in the **College of Arts and Sciences** and wish to change to a major within the **Sawyer Business School** please:

1. Complete this form.
2. Have it approved by the Sawyer Business School Dean's Office.
3. Return the completed form to the Registrar's Office.

Instructions for Double Majors

Students wishing to acquire a Double Major must receive prior approval from their academic Dean's Office.

Instructions for Declaring a Minor

Students wishing to declare a minor need to indicate it below. If you wish to declare a minor in Education, you need to attach an approved minor form from the Education department.

Instructions for Declaring a Concentration for the MBA degree

Students wishing to declare a concentration for the MBA degree need to indicate it below. This must be approved by the MBA Programs office.

Date _____ Suffolk University Student ID# _____

Name _____
Last First Middle Initial

E-mail _____

Year/Semester that you entered Suffolk _____ Did you transfer in with 30+ credits? Yes No

My Degree/Major Program should read as:

Major/Track: _____ Minor: _____

Double Major (if applicable): _____ Double Minor (if applicable): _____

Undergraduate Degree: BA BS BSE BSGS BSJ BFA BSBA AA AS

MBA/MPA Students only: Concentration _____

New Advisor (*print name*) _____

New Advisor's Signature _____ Date: _____

Dean's Approval (*if applicable*): _____ Date: _____