



Suffolk University

Office of Residence Life & Summer Programs

CCT CONFERENCE 2008

A block of rooms at the Suffolk University residence halls have been reserved for participants attending the **CCT Conference 2008**. Single and double accommodations in the residence halls are available, with linens, local telephone service and breakfast included. The residence hall features 24-hour security, air conditioning, a computer lab, twin size beds, and semi-private bathrooms. Suffolk University is conveniently located in the heart of Downtown Boston. Complete and return this form no later than Friday, June 6th if you wish to make a reservation.

Full Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____

Arrival Date: _____ Departure Date: _____

Do you have any allergies or medical conditions, or are you taking any medications, of which we should be aware when making room assignments? (If yes, please list.)

FULL payment is due in advance and must be returned with this form. Acceptable methods of payment include check (payable to Suffolk University), money order, Visa or MasterCard. If you wish to pay by credit card, please complete the following:

Card type: Visa MasterCard Acct. Number: _____ Exp. Date: _____

Single room: Number of nights _____ x \$69 = \$ _____

Double room (per person): Number of nights _____ x 2 x \$45 = \$ _____

If you are bringing a guest, please include his/her name here: _____

Signature: _____

RETURN THIS FORM WITH FULL PAYMENT TO:

Office of Residence Life and Summer Programs
Attn: Summer Programs
150 Tremont Street
Boston, MA 02111

You may also submit this form via fax to (617) 305-2504. Rooms will be assigned on a first come, first served basis. Contact the Office of Residence Life and Summer Programs at (617) 305-2500 if you have any questions regarding accommodations. Cancellations will receive a full refund if cancelled (in writing) 48 hours prior to check-in. No refund is available for cancellations within 48 hours of check-in.