

# *Mary-Joan Pelletier*

Instructor

## **Education**

MSA, Suffolk University, Boston, MA, 2005

BSBA, Merrimack College, North Andover, MA, Accounting, 1986

## **Teaching Interests**

Accounting, Auditing, Financial and SEC Reporting

## **Research Interests**

## **Special Certifications and/or Designations**

Certified Public Accountant, Massachusetts Board of Public Accountancy. (1989 - June 2011).

## **Honors/Awards**

### **Scholarship/Research**

2005: Suffolk University.

2005: The Graduate Student Association.

2005: Suffolk University.

2004: Suffolk University.

### **Service, University**

2010: Awarded for ourstanding service to graduate students, The Graduate Student Association.

### **Teaching**

2008: Suffolk University.

2008: Beta Alpha Psi, Theta Delta Chapter.

2006: Beta Alpha Psi, Theta Delta Chapter.

## **ACADEMIC EXPERIENCE**

### **Courses Taught**

ACCT 201: Accounting for Decision Making I

ACCT 202: Accounting for Decision Making II

ACCT 202: Accounting for Decision Making II (2 sections)

ACCT 320: Federal Taxation I

ACCT 421: Taxation

ACCT 430: Accounting Information Systems

ACCT 431: Auditing and Assurance Services

ACCT 801: Graduate Financial Accounting I

ACCT 801: Graduate Financial Accounting I (2 sections)

ACCT 802: Graduate Financial Accounting II

ACCT 804: Cost Information, Decision and Control

ACCT 805: Auditing and Assurance Services

ACCT 900: Special Topics in Accounting - Management Control Systems

ACIB 872: Multinational Financial Reporting & Control

Computerized Accounting (NECC)

IB 550: Travel Seminar: Morocco

Income Taxation (NECC)

Principles of Accounting I (NECC)

### **Business/Professional Experience**

Instructor in Accounting, Suffolk University, Specialty: Graduate Intermediate Financial Accounting I and II, Boston, Massachusetts (September 2005 - Present).

Associate Director of Graduate Programs in Accounting, Suffolk University, Responsible for all administrative aspects of the Graduate Accounting Programs, including: academic advisor to over 200 students, determination of course waivers for incoming students, recruiting, responding to inquiries from prospective students, resolution of program issues with the Registrar, Office of Graduate Admissions, Center for International Education, and other Suffolk departments., Boston, Massachusetts (August 2006 - July 2010).

Associate Director of Accounting Programs, Suffolk University, Co-advisor for Beta Alpha Psi Accounting Fraternity, Boston, Massachusetts (September 2005 - July 2006).

Adjunct Faculty, Suffolk University, Boston, Massachusetts (May 2005 - August 2005).

Accounting Fellow, Suffolk University, Prepared and graded exams for undergraduate accounting courses, graded and provided feedback on homework assignments, tutored graduate accounting students., Boston, Massachusetts (September 2004 - May 2005).

Adjunct Faculty, Northern Essex Community College, Taught courses in Income Taxation, Computerized Accounting, and Principles of Financial Accounting, Haverhill, Massachusetts (December 2003 - July 2004).

Controller, Nuvelo, Inc. (formerly Variagenics, Inc.), Variagenics, Inc. was a publicly-held pharmacogenomics/biotech company with over \$100 million in assets.

Directed the selection of and conversion to complete Solomon accounting suite, including project modules, improving the Company's capacity to support SEC compliance.

Prepared all financial reports and SEC filings. Managed a staff of four accountants performing financial functions (payroll, accounts payable, accounts receivable). Designed, implemented and maintained control environment. Prepared cash flow projections, budgeting and analysis. Coordinated third-party services including: treasury and cash management, banking, transfer agent, employee stock option and stock purchase plans, accountants/auditors., Cambridge, Massachusetts (July 2000 - May 2003).

Director of Project Management, Datavantage Corporation, Datavantage Corporation was a software company with an exception-based reporting and query application for retail loss prevention. Install base of over 50 customers (during my tenure) including: Starbucks, Staples, Brookstone, Talbots, Reebok, Nike, Sports Authority, Bed Bath & Beyond.

Defined user requirements, functional specifications and required software modifications. Identified and facilitated technical software configuration based on user requirements. Performed quality control testing of modifications. Created custom queries to quantify key user statistics using MSSQL, Oracle, Informix, Sybase, DB/2., Milford, Massachusetts (1997 - 2000).

### **Consulting**

2010-2010: Healthcare accounting software concern, Consulted with software designer to help resolve accounting and financial control issues encountered in application roll-out.. Boston, Massachusetts.

2006-2006: Manufacturing concern, Reengineering controls, policies and procedures. Massachusetts.

2005-2005: Publicly-held pharmaceutical company, Accounting for employee benefits plans including: stock options, stock purchase.

2004-2004: Publicly-held pharmaceutical company, SEC and financial reporting. Cambridge, Massachusetts.

### **INTELLECTUAL CONTRIBUTIONS**

## **SERVICE ACTIVITIES**

### **College/School Assignments**

#### **Committee Member**

2008 - 2010: Informer Software; Member of implementation team for query-based software.

2008 - 2009: Ad Hoc Technology Committee;.

2006 - 2007: ImageNow Software; Piloted on-campus and remote versions of software for rollout to other graduate programs..

#### **Faculty Advisor**

2005 - 2006: Beta Alpha Psi; Assisted students in coordination of weekly guest speakers, attended regional conference, trained participants in EITC program..

### **Department Assignments**

#### **Department Representative**

2006 - 2010: Course Catalog Update; Assisted in the proofing and update of accounting course descriptions.

2005 - 2010: New Student Recruiting; Represented accounting department in various schoolwide recruiting events (Open House, Suffolk Showcase, etc.) and 'choosing a major' sessions for undergraduates.

#### **Faculty Advisor**

September 2005 - August 2007: Accounting "Experiential" Course (ACCT 560); Assisted students in obtaining employment and reporting on accounting experience to meet their work requirement for graduation..

#### **Program Representative**

2007 - 2010: Graduate Programs Prospectus; Assisted in the proofing/update of program and course information.

### **Professional Service**

#### **Board of Directors of a Company**

2009 - 2010: Massachusetts Society of CPA's; Educational Foundation Board.

#### **Committee Member**

2010: Massachusetts Society of CPA's; Educational Foundation Scholarship Committee.

#### **Guest Speaker**

2009: Massachusetts Society of CPA's; Panel member (along with representatives from other local MSA and MST programs) discussing graduate program options and the University's response to CPA exam/licensure and Big 4 recruiting requirements..

2007 - 2009: Beta Alpha Psi Meeting, Suffolk University; Annual presentation to undergraduates about graduate school in general and Suffolk's graduate accounting programs in specific.

### **Public Service**

#### **Committee Member**

2008 - 2010: Merrimack College Business Alumni Advisory Board;.

#### **Other Community Service Activities**

2008 - 2010: Merrimack College Mentoring Program;.

### **Professional Memberships**

American Institute of Certified Public Accountants.

Beta Gamma Sigma.

Member: Educational Foundation Board of Directors, Massachusetts Society of Certified Public Accountants.