

# Cash Box Request

If your club will be selling tickets at the door or needs a cash box for an event, please fill out the following request to reserve it. For student organization use only. Please submit to the Program Advising Center by your established deadline (at least 2 weeks prior to your event).

Name of Requestor: \_\_\_\_\_

Email of Requestor: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Event: \_\_\_\_\_

Date/Time Needed: \_\_\_\_\_

Cash Request Amount: \_\_\_\_\_

Person Picking up Cash Box: \_\_\_\_\_

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