



Visiting Intern Application Summer 2009

Suffolk University's Residence Halls are located in Downtown Boston close to the Massachusetts State House. Suffolk is a comprehensive, private university in Boston's Beacon Hill neighborhood. Here, in this beautiful and historic area, students live and learn with no gates, borders, or walls between them and the city. Visiting guests have access to the wealth of resources found in the downtown centers of finance, health care, commerce, government and law. Guests also enjoy close proximity to some of the world's top cultural and tourist attractions.

In order to be eligible for summer housing at Suffolk University individuals must be a visiting scholar from another university to complete coursework or a visiting intern completing an internship opportunity in the Boston area.

Suffolk University offers summer housing at our 150 Tremont Street Residence Hall. 150 Tremont Street is an 11-story residence hall made up of traditional and suite style housing that overlooks Boston Common and features incredible views of the Boston skyline. 150 Tremont Street is a fully air-conditioned building, with a 24-hour front desk security, internet connection and an exercise room. There are no private bathrooms available.

Room rates vary in price based on occupancy. Visiting Interns can choose from one of three meal plan options listed below. Applications and room assignments are accepted and made on a rolling basis until all beds are reserved.

Please *print*, as it is important that your information below is legible, accurate and complete.

Student Info

_____	_____	_____	_____	_____
Last Name	First Name	MI	Date of Birth	Gender
_____	_____	_____	_____	_____
Home Address	City	State	Zip	Country
_____	_____	_____		
Cell Number	Home Number	Email Address		

Emergency Contact

_____	_____	_____
Name	Relationship	Contact Number

Student Status

Undergrad Student Graduate Student Other

If you are not affiliated with Suffolk University, you must submit a letter from a faculty advisor or internship coordinator supporting your request for housing.

_____	_____	_____
College/University in which you attend	Faculty Advisor	Faculty Advisor Phone Number
_____	_____	_____
Internship Site	Internship Contact Person	Internship Phone Number

Housing Needs

_____	_____
Arrival Date/Time (No earlier than: Friday, May 15, 2009 at 2:00 PM)	Departure Date/Time (No later than: Sunday, August, 22, 2009)

Room Type

The Tremont Street Residence Hall is co-ed, non-smoking, alcohol (regardless of age) and drug free. All prices are based on a weekly rate. Visiting Interns will only be housed with other visiting interns. Please note that there are only a limited number

of singles available. These rates for long-term stay (two or more consecutive weeks). If you are staying less than two weeks please contact the Office of Residence Life & Summer Programs for a different reservation form.

Prices include local telephone service, cable TV (TV not included), high speed internet and all utilities.

All prices are based on a weekly rate. Please check the appropriate box below:

- Single Room \$265.00 per week
- Double Room \$231.00 per week
- Triple/Quad \$215.00 per week

If my first choice is not available I would like Suffolk University to place me in the next available room option. I understand this maybe a semi private triple/quad.

If my first choice is not available I would **not** like Suffolk University to place me in any other assignment and I would like Suffolk University to refund the \$200.00 deposit.

Meal Plan

There is a cafeteria on the street-level of the Tremont Street Residence Hall. All guests must sign up for one of the meal plans below. If no meal plan is indicated, the guest will be billed for breakfast only. Meals in the cafeteria are all-you-can-eat. There will be no refund for meals that were not eaten.

All prices are based on a weekly rate. Please check the appropriate box.

- Breakfast Only \$55.00 per week
- Breakfast and Dinner Only \$120.00 per week
- Breakfast, Lunch & Dinner \$140.00 per week

Hours of Operation (times and locations subject to change)

Breakfast: Monday – Friday: 7:30am – 9:00am
 Brunch: Saturday & Sunday: 10:30am – 12:00pm
 Lunch: Monday – Friday: 12:00pm – 1:00pm
 Dinner: Daily: 5:00pm – 6:30pm

Roommate Matching

You may request a specific person(s) as your roommate(s). Roommates must be of the same gender (unless traveling with a spouse). Only mutual requests will be considered. We will honor as many requests as possible on a first come first serve basis. Please indicate your choice below:

Roommate Request

Lifestyle Questionnaire

The following information will assist us in pairing you with a roommate. *It is important that this information is accurate.* (Please check ONE of EACH pair)

- I prefer: a quiet room to listen to music
- I prefer: to stay up late (after 11:00 pm) to go to bed early (before 11:00 pm)
- I prefer: a casually kept room a neatly kept room
- I know the halls are smoke free but I prefer: nonsmoker smoker

Do you have any health or personal needs that should be considered in making a room or roommate assignment

Individual Guest License Agreement

My signing below, indicates that I have read and I agree to the attached Individual License Agreement. I also understand that there is a \$200.00 non-refundable deposit due with the application (check, money order, Master Card, Visa, American Express and Discover are accepted). Payments can be taken over the phone. See section 6.00 in the Individual Guest License Agreement for payment schedules. If Suffolk is unable to provide housing the \$200.00 deposit will be refunded.

Signature Date

Send payment and application to:

Residence Life & Summer Programs
Attn: Summer Programs
8 Ashburton Place
Boston, MA 02108

Email: summerprograms@suffolk.edu
Phone: 617.305.2500
Fax: 617.305.2504
Website: www.suffolk.edu/sumconf

If you have any questions, please do not hesitate to contact the Residence Life & Summer Programs Office: Monday – Friday: 9am – 5pm.