

Fall 2009 Calendar

Online Reservation is Required for each event at <http://www.suffolkmbaedge.camp8.org>

Please note that there will be a \$25.00 no-show fee applied to each of these events.

If you RSVP to an event and are unable to attend, you MUST notify the office within 24 hours.

Questions? E-mail mbaedge@suffolk.edu

<p>Saturday, Sept 12th Sawyer 508 & 521</p> <p>10:00 AM to 12:00 PM & 1:00 to 3:00 PM</p>	<p>Tech Day, Excel Workshops Refresh your tech skills, learn best practices! Morning session is Beginning Excel; Afternoon session is Intermediate Excel. With Professors William Mee and Jafar Mana of the ISOM Department.</p> <p>Open to All MBAs & GMBAs</p> <p><u>Contact the MBA Programs Office if interested at (617) 573-8306 or email mbaedge@suffolk.edu</u></p>
<p>Saturday, Oct 3rd 73 Tremont Street Amenities Conference Room, 1st floor 10:00 AM to 2:00 PM</p>	<p>Ethics in the Corporate World With Dr. Annabel Beerel</p> <p>Bring a colleague, HR director or your employer and learn about the language and concepts of ethics! Gain an increased understanding of how ethics can help you positively shape the ethical culture of your corporation. This highly interactive experience will powerfully enhance your competence in decision making. Dr. Beerel has conducted this program for corporate executives, senior governance officers and executives who sit on boards.</p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Tuesday, Wednesday & Thursday Oct 6th, 7th, 8th Register for one date only 73 Tremont Amenities Conference Room, 1st floor 5:30 to 7:00 PM</p>	<p>Speed Interviewing Workshop Looking to improve your elevator pitch or brush up on your interview skills? Using similar concepts from the social trend known as "speed dating", this Speed Interviewing workshop will allow both the interviewee and interviewer to assess your interview skills. Each student will have approximately six minutes to answer questions before transitioning to the next interviewer. Interviewers will be Suffolk alumni who work in a variety of business areas. A networking reception will immediately follow.</p> <p><u>Not Appropriate for 1st semester MBAs.</u></p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Tuesday, Oct 13th 73 Tremont Street Amenities Conference Room, 1st floor 7:30 to 8:30 AM</p>	<p>Bring your Boss or Colleague to Breakfast</p> <p>Featuring Mr. Josh McCall, Chairman and CEO of Jack Morton Worldwide Jack Morton Worldwide is a global leader in experiential marketing with clients including Microsoft, Nokia, Pfizer, and HP with offices in Europe, Australia, Asia and the US.</p> <p><u>Business professional or business casual attire required</u></p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p> <p>Seating for this event is extremely limited.</p> <p>**IMPORTANT: If you would like to bring your boss or a colleague with you to this event make sure you complete a registration form for them as well.</p>

<p>Thursday, Oct 15th Sargent Hall Law School RM 375 1:00 to 2:50 PM</p>	<p>Perfecting Your Pitch Workshop With Deb Rosenbloom, Executive Career Development and Leadership Consultant</p> <p>Learn about the philosophy of introductions, how to develop your individual pitch, how to perfect your pitch for any scenario, and much more!</p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Saturday, Oct 17th Sawyer 508 & 521 10:00 AM to 1:00 PM</p>	<p>Intermediate to Advanced Excel With Professors William Mee and Jafar Mana of the ISOM Department. This Workshop is geared toward those who already have a basic understanding of the techniques and functions of Microsoft Excel. Open to All MBAs & GMBAs Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Friday, Oct 30th Sargent Hall Law School RM 235 8:30 to 10:00 AM & 10:15 AM to 1:00 PM</p>	<p>Corporate Communication Day Workshops with corporate coaches: Powerful Corporate Presentations 8:30 to 10:00 AM Effective Business Writing 10:15 AM to 1:00 PM</p> <p><u>BOTH SESSION ARE REQUIRED</u> for new full-time MBA and GMBA students Highly Recommended for part-time MBA and GMBA students Open to all MBAs, GMBAs, alumni and faculty</p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Friday, Oct 30th Boston Athenaeum 10 ½ Beacon Street Boston, MA 02108</p> <p>6:00 to 8:00 PM</p> <p>Founded in 1807, the Athenaeum is one of the nation's oldest and most distinguished independent libraries and cultural institutions in the US. It is designated as a National Historic Landmark.</p>	<p>Fall 2009 Dean's MBA Networking Reception Co-sponsored by the MBA Association A great opportunity to network with current students, alumni, faculty, and administration.</p> <p><u>REQUIRED</u> for new full-time MBA and GMBA students (you MUST register online) <u>REQUIRED</u> for new part-time MBA and GMBA students (you MUST register online)</p> <p>Open to all MBAs, MBA Alumni, and faculty.</p> <p><u>Business Professional attire required.</u> Limited space available.</p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p> <p>MBAs and alumni are welcome to bring a guest to this event for a \$10 fee.</p>
<p>Tuesday, Nov 3rd 73 Tremont Street 12th Floor Trustees Conference RM</p> <p>10:00 to 11:30 AM</p> <p>*Lunch will be served from 11:00 -12:15 p.m.</p>	<p>Resume Writing and Cover Letters Workshop with With Michele Rapp, Associate Director of Career Services</p> <p><u>REQUIRED</u> for new full-time MBA and GMBA students All MBAs and GMBAs invited</p> <p>Lunch will be served! Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>

<p>Tuesday, Nov 3rd 73 Tremont Street 12th Floor Trustees Conference RM</p> <p>12:15 to 2:00 PM</p>	<p>Interview Workshop with Michele Rapp, Associate Director of Career Services</p> <p>Learn the answers to these questions and much more:</p> <ul style="list-style-type: none"> • What is behavioral interviewing and how do I prepare for it? • How can I distinguish myself from other candidates? • What does listening have to do with it? • Handling the two <i>deadly questions</i>: "Tell me about yourself." "What are your weaknesses?" • I don't have much work experience. How can I perform well in an interview? • How do I handle a three or four part question when I'm nervous to begin with? <p>Highly recommended for all MBAs planning to graduate in May or August.</p> <p>Online reservation Required at http://www.suffolkmbaedge.camp8.org</p>
<p>November 5th 73 Tremont Street 12th Floor Trustees Conference RM 11:30 a.m. – 1:30 p.m.</p>	<p>Getting on the "Upward Spiral" in Your Post-MBA Role With Deb Rosenbloom, Executive Career Development and Leadership Consultant.</p> <p>This workshop will provide a strategy and tools for inspiring respect and confidence in a new role. Starting strong, finding the “upward spiral” and accelerating success will be addressed.</p> <p>Required for GMBAs graduating in December Highly recommended for all MBAs planning to graduate in December.</p> <p>Lunch will be served!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>Saturday, Nov 7th Omni Parker House Hotel at 60 School Street in Boston</p> <p>11:30 AM to 2:00 PM</p>	<p>MBA Power Lunch: Business Etiquette to Outclass the Competition Featuring Jeanne Comeau, Corporate VIP in the business world and founder of the Boston School of Protocol</p> <p>Learn the answers to these questions and much more, while enjoying a four-course formal luncheon:</p> <ul style="list-style-type: none"> • What "style" of eating is appropriate? i.e. American or Continental? • I've invited a client to dinner with my colleagues. How do I handle seating? • I'm invited to dinner by a potential client. How do I handle payment? • How do I talk, make an impression, butter my bread, and eat at the same time? <p>Many a business deal and/or promotion are decided in a social setting – Jeanne</p> <p><u>Business Professional attire required.</u> LIMITED SEATING. \$25 fee</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>