

## **Management Advancement Professional Studies (MAPS)**

### **Application Instructions**

On a limited, selective basis, individuals with strong undergraduate academic performance and a minimum of 3 years full-time work experience have the opportunity of enrolling in a maximum of 6 credits of MBA core courses (not including MBA 600, MBA 780, or MBA 800) while preparing for their GMAT and assessing their motivation and ability to complete successfully the MBA or Global MBA degree. Admission into MAPS requires a MAPS application form, transcripts, resume and one letter of recommendation. If a participant subsequently meets all formal admission requirements for the Suffolk MBA programs, the 6 credits of core courses taken in MAPS will be credited toward the MBA degree or Global MBA degree.

**Completed applications MUST be received a minimum of three weeks prior to the first day of class in any given semester or summer term.**

**Please note:**

- Due to Immigration and Naturalization Service regulations, this option is only available to US citizens and permanent residents.
- Financial aid is not available for MAPS students because it is not a degree program.

**Criteria for Admission**

- Minimum 2.8 GPA
- Minimum three years professional work experience
- MAPS Application

**Step 1-Submit the following to the Assistant Dean of Graduate Programs:**

- MAPS application with your signature
- Copies of all undergraduate and graduate transcripts. Official transcripts are highly recommended.
- Resume
- One letter of recommendation
- FAX materials to 617-573-8653: Dean Lillian Hallberg, Dean of MBA Programs and Assistant Dean of Graduate Programs

*OR Mail materials to:*

Dean Lillian Hallberg  
MBA Programs  
73 Tremont Street  
12<sup>th</sup> Floor  
Boston, MA 02108

**Step 2-Advising**

If admitted, you must have an advising appointment (can be via phone or in person) regarding registration, taking into consideration your transcripts, possible waivers, course prerequisites, and your particular needs.

**Step 3-Register**

You will be issued a University ID number. Register for a maximum of 6 MBA CORE credits, excluding MBA 600, MBA 780 and MBA 800.

**Step 4-Complete MAPS program**

At the completion of MAPS courses, apply officially to the Suffolk MBA or Global MBA. If accepted, credits taken in MAPS will apply to your degree.

## Management Advancement Professional Studies

(MAPS)

### Application Form

Please indicate at which site you wish to take MAPS courses: <input type="checkbox"/> <b>Boston</b> <input type="checkbox"/> <b>North Andover at Merrimack</b> <input type="checkbox"/> <b>Online</b>	Please indicate when you plan to start MAPS: <input type="checkbox"/> <b>Fall:</b> _____ <input type="checkbox"/> <b>Spring:</b> _____ <input type="checkbox"/> <b>Summer:</b> _____
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To generate your Suffolk student identification number, please provide us with the following information:

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_   Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Do not write on this line:**

**Student ID#** \_\_\_\_\_

#### Personal

Gender:    **Female**    **Male**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Home Telephone (   ) \_\_\_\_\_ - \_\_\_\_\_ Email address: \_\_\_\_\_

**For US citizens (optional)   The following information is requested each year by the US government and is used for statistical purposes only.**

Are you Hispanic or Latino (including Spain, Central America, Cuba, Mexico, Puerto Rico, and South America- excluding Brazil) \_\_\_\_Yes   \_\_\_\_No

Regardless of your answer to the prior question, please check all of the following groups of which you consider yourself a member.

- a. American Indian (including all original peoples of the Americas) \_\_\_\_
- b. Asian (including China, India, Japan, Korea, Pakistan, the Philippines, and Vietnam) \_\_\_\_
- c. Black or African American (Africa and Caribbean) \_\_\_\_
- d. Native Hawaiian or other Pacific Islander \_\_\_\_
- e. White (including Europe and the Middle East) \_\_\_\_

#### Employment

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Business Telephone: (   ) \_\_\_\_\_ - \_\_\_\_\_

Title: \_\_\_\_\_ Total years of Professional Employment:

#### Academic information

Undergraduate College/University: \_\_\_\_\_ Major: \_\_\_\_\_

Cumulative GPA:  Graduation Date:

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Lillian Hallberg, Ph.D. \_\_\_\_\_ Date: \_\_\_\_\_  
Dean of MBA Programs