Sawyer Business School
If you are currently in the Sawyer Business School and wish to change to a major within the Sawyer Business School please:
1. Complete this form.
2. Bring it to the Sawyer Business School Dean’s Office for advisor assignment.
3. Return this completed form to the Registrar’s Office.

If you are currently in the Sawyer Business School and wish to change to a major within the College of Arts and Sciences please:
1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar’s Office.

College of Arts and Sciences (CAS)
If you are currently in the College of Arts and Sciences and wish to change to a major within the College of Arts and Sciences please:
1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar’s Office.

If you are currently in the College of Arts and Sciences and wish to change to a major within the Sawyer Business School please:
1. Complete this form.
2. Have it approved by the Sawyer Business School Dean’s Office.
3. Return the completed form to the Registrar’s Office.

Instructions for Double Majors
Students wishing to acquire a Double Major must receive prior approval from their academic Dean's Office.

Instructions for Declaring a Minor
Students wishing to declare a minor need to indicate it below. If you wish to declare a minor in Education, you need to attach an approved minor form from the Education department.

Instructions for Declaring a Concentration for the MBA degree
Students wishing to declare a concentration for the MBA degree need to indicate it below. This must be approved by the MBA Programs office.

Date ___________________________ Suffolk University Student ID# __________________________

Name ___________________________ Last First Middle Initial ___________________________

E-mail ___________________________

Year/Semester that you entered Suffolk ____________________ Did you transfer in with 30+ credits? □ Yes □ No

My Degree/Major Program should read as:

Major/Track: ___________________________ Minor: ___________________________

Double Major (if applicable): ___________________________ Double Minor (if applicable): ___________________________

Undergraduate Degree: □ BA □ BS □ BSE □ BSGS □ BSJ □ BFA □ BSBA □ AA □ AS

MBA/MPA Students only: Concentration ___________________________

New Advisor (print name) ___________________________ Date: ___________________________

New Advisor’s Signature ___________________________ Date: ___________________________

Dean’s Approval (if applicable): ___________________________ Date: ___________________________

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