Suffolk University

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108 617-573-8470 • 617-720-3579 (fax)

2023-2024 Verification Worksheet for an Independent Student

Student's Name	Student ID	
The U.S. Department of Education has selected you and the Office of Student Financial Services must		
to verify the information you reported on the F	AFSA, please complete this f	orm.

Step One: Household Member Information

As an Independent Student, please include the following on the table below:

- Yourself (we have already included you on the table below. Please just indicate your age.) Also, include:
 - Your spouse, if you are married.
 - Your children if you will provide at least 50% of their support from July 1, 2023 to June 30, 2024.
 - Other individuals, who now live with you, receive at least 50% of their support from you and will continue to receive support through June 30, 2024.

Table for Household Member Information

Full Name	Age	Relationship to the student	Will this household member attend college during 2023-2024? Answer YES or NO (Household member must be enrolled at least half time in a degree, diploma or certificate program any time between 7/1/23-6/30/24.)	If yes, list the name of the College/University this household member will attend during 2023-24.
			,	

If you need additional space to include household members, please submit a separate sheet.

Step Two: Tax/Income Information

The <u>recommended</u> and easiest way to verify income is by using the IRS Data Retrieval Tool by logging into <u>https://studentaid.gov/h/apply-for-aid/fafsa</u> and correcting/updating your FAFSA.

If you are unable to utilize the IRS Data Retrieval tool on the FAFSA, please submit a <u>signed</u> copy of your 2021 federal tax return 1040. You must also submit Schedules 1, 2 and/or 3 if these schedules were filed with your 1040.

	Schedules 1, 2 and/or 3 if these sche		•	
	dent) married? itted for both student and spo		NO (Note, if student is mar	ried, 2021 income
2021 TUDENT: (select o		ion. Compl	ete appropriate option(s) l	pelow.
Option 1_	Í (student) filed a 2 eval Tool or I will submit a <u>si</u>		tax return with the IRS. I have deral tax return 1040 and Schedu	
(1) Request was not a correct	t a 'Verification of Non-filin filed. Request the 'Verification mpleting IRS Form 4506-T, <u>v</u> re you check box 7 and mail/f	ng Letter' from of Non-filing www.irs.gov/pfax the form t	mederal tax return. Complete the followm the IRS, to certify a 2021 IRS and Letter at www.irs.gov/individoub/irs-pdf/f4506t.pdf . If you used the appropriate address/number for the IRS, contact this office for	income tax return luals/get-transcript Form 4506-T,
(2) Check	the appropriate box below	to verify wa	ges earned in 2021, if any.	
	I not work in 2021 and had norked in 2021, my wage infor		orted below and I have attached a	ll 2021 W2 forms.
	Employer's Name	Amour	t earned in 2021, attach W2 form(s)	
	4.	1		
	I (spouse) filed a 2021 Fool or I will submit a <u>signed</u>		return with the IRS. I have utilitax return 1040 and Schedules 1,	
(1) Reque was no <u>transcr</u> 4506-7	st a 'Verification of Non-file of filed. Request the 'Verification or by completing IRS For T, make sure you check box 7	ing Letter' fition of Non-fit m 4506-T, was and mail/fax	Il tax return. Complete the following the IRS, to certify a 2021 IR ling Letter' at www.irs.gov/pub/irs-pdf/f4506t.pd the form to the appropriate address from the IRS, contact this office for	S income tax return viduals/get- f. If you use Form ess/number.
	e appropriate box below to			
	use did not work in 2021 and use worked in 2021, report w		s. on below and attach all 2021 W2	forms.
	Employer's Name	Amour	t earned in 2021, attach W2 form(s)	
-				
Step Three:	Signatures			
		cation workshe	et is accurate and true to the best of	my knowledge.
Student Signatu	re Date	Spo	use's Signature	Date
			ed, electronic signature will not be accep	