

University Registrar's Office **Independent Study**

Please note: students must have completed this form and have approval prior to registration.

Request for Approval of Independent Study

The purpose of an independent study is to provide students with unique study opportunities with an individual faculty member. This option involves a student initiated written proposal to a willing and appropriate full-time faculty member. Normally this is for 4 credits for CAS students and 3 credits for SBS students and completed during one semester. The faculty member (adjunct faculty are not eligible to supervise independent study) and student, prior to registration for the independent study, must concur on a written proposal, which must include a reading list and description of requirements for grading of the final project. The guidelines with respect to directed study assignments are as follows:

- Students must have a 2.5 average at the time of application.
- A description of the independent study project must be approved by the following:
 - individual faculty member
 - the department chair
 - the Academic Dean's Office

To the Dean (please check one	To	the	Dean	(please	check	one):
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■ College of Arts & Sciences ■ Sawyer Business School						
Date:	Suffolk Student ID#					
Day telephone		E-mail				
I,Print Name	of Applicant	request permission to register for an Independent Study				
in	ment	for Year ■ Fall ■ Spring ■ Summer*				
		*Summer Date Range:through *End date must not extend past last date of summer				
Course Number, Title and Description:						
		(Not to exceed 4 semester credit hours)				
Check one:						
	Instructor's Signature	Date				
Chairperson's Approval:	Signature	Date				
Dean's Approval:	Signature	Date				