Sawyer Business School (SBS) Instructions:

If you are currently in SBS and wish to change from a dual degree candidate to a single degree candidate, please:

1. Complete this form.
2. Bring to the appropriate SBS Graduate Program Office (120 Tremont Street, 5th floor) for review and advisor assignment. A new program of study will be created reflecting the program change.
3. Return this completed form to the Office of the Registrar.

College of Arts & Sciences (CAS) Instructions:

If you are currently in CAS and wish to change from a dual degree candidate to a single degree candidate, please:

1. Complete this form.
2. Attach an unofficial transcript.
3. Bring to the appropriate CAS Graduate Program Office for review and advisor assignment.
4. Return this completed form to the Office of the Registrar.

NOTE: If you are interested in changing from a single graduate degree to a dual degree program, do not use this form. Please contact the Office of Graduate Admission for admission requirements at gradadmission@suffolk.edu, 617-573-8302 or visit 73 Tremont Street, 6th Floor.

Date: ___________________________ Suffolk University Student ID#: ___________________________
Name: __________________________ Last First Middle Initial

Year/Semester that you entered Suffolk: __________________________

Current Dual Degree Program: __________________________

Preferred Single Degree Program: __________________________

Program Administrator/Advisor (please print): __________________________

Approval (if applicable): __________________________ Date: __________________________