SUFFOLK UNIVERSITY BOSTON | SAWYER BUSINESS SCHOOL

Graduate Petition Form

Instructions

All petitions are reviewed individually on a case by case basis.

Provide all pertinent details as to why you are requesting your petition to be approved. *(i.e., Petitions for course waivers or proficiency waiver exams must include course descriptions or syllabi of the related course completed.)*

Complete this form and return:	**Email: (Recommended)**	**Mail:**	**Walk-In:**
	businessgrad@suffolk.edu	120 Tremont Street, 5th Floor Boston, MA 02108	120 Tremont Street, 5th Floor Boston, MA 02108

Personal

First Name: _____ **Last Name:** _____

Student ID #: _____

Email: _____ **Phone Number:** _____

Address: _____ **City, State, Zip:** _____

GPA: _____

Academic

Year of Original Enrollment: (semester and year)

Fall: ☐ **Spring:** ☐ **Summer:** ☐

Graduate degree program (i.e., MBA, MSF, JD/MBA) _____

Please list the courses in which you are currently enrolled:

Example:

Course Number	Course Title
MBA-661-AE	Marketing in a Changing World

Course Number	Course Title

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Please use the space provided to state your request of action and to state your reasoning for this request.

Action Requested

Reasoning

Student Signature: _____ Date: _____

Do not write below here

SBS Program Advisor Signature: _____ Date: _____ Approved ☐ Denied ☐

Program Director/Department Chair Signature: _____ Date: _____ Approved ☐ Denied ☐