REQUEST ELIGIBILITY OVERRIDE

Description: This quick guide explains how to request a pre-requisite override for a course.

Applies to: Students

REQUEST ELIGIBILITY OVERRIDE

- 1. Navigate to the **Global Navigation Menu** and select the **Academics Hub** dashboard.
- 2. Under Suggested Links, click Request Course Section Prerequisite Override.

Note: The pre-requisite override request is only for the specific section requested.

3. Enter the course information and click OK.



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	Request Course Section Prerequisite Override			
3	Start Date within *	× Fall 2023 (09/05/2023- 12/17/2023)		
	Course *	× ISOM 821 - Data :		
	Course Section *	× ISOM 821-A2 - Data ∷ Management and Modeling		
	ок	Cancel		
	Course Section	Pre-requisite Override Item		

 In the Comments section, tell the approver your reasons for wanting an expection for this pre-requisite. Then click Submit.



5. You will receive a **notification** in Workday with the disposition of your request. The approver will **Approve**, **Deny**, or **Send Back** for more information.

	Your course section prerequisite override was approved.		
Important: You must register after you receive the approval. Approval does not guarantee a seat.	Details	Eligibility Override: ISOM 821 - Data Management and Modeling requested by - Math and Computer Science/Undergraduate (BS) - 05/15/2021 - Active	

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