Hello, and welcome to the training video on registering for classes.

On or after your assigned registration day, you may register your courses from your plan schedule. You may register your courses from the self-service homepage or from within the Academics, Register for Classes option. The Register feature will only display if you are eligible to register for classes.

If you do not see the option, check the notification area located at the top right of the screen. Using the Register option from the homepage will display all courses on your plan schedule. Check off the courses you would like to take and click the Register button.

Select the Go to Schedule button using the Register option from the homepage to see the registered courses, which are indicated by the color green on your plan schedule. You may also use the Register buttons under each course within the Academics, Register for Classes area located on the left side of the screen.

Using the Register Now option, located above the plan schedule, will attempt to register all courses on your schedule. (paper rustling)

You may remove a course conflict from your plan schedule simply by clicking on the X next to the course listing and then try again to register. If there is an issue with the registration, it will be noted on the left side of the screen as well as within the notification area.

Students may add themselves to a waitlist for a closed course. To add yourself to a waitlist for a course, just click the Waitlist button located under the course. Students may not waitlist for a course if currently registered for another section of the same course.

Students will be emailed as a space becomes available. Please be sure to check your Suffolk email for notifications.

If no action is taken to register the course, once granted waitlist permission by the deadline, the space in the course will be offered to the next student on the waitlist. Registered courses are the color green, planned courses are the color tan, courses in conflict are the color red on your plan schedule.

Should you need assistance, you may contact the registrar's office at uro@suffolk.edu.
02:34 or call 617-557-2010.