Part I: Instructions

Step One: Pass/Fail Election Spring 2021 College Form

Step Two: Select the term 21/SP and click submit

Step Three: Select which courses you would like to receive a P/F option and click submit.

* Required

<table>
<thead>
<tr>
<th>Course Name and Title</th>
<th>Meeting Information</th>
<th>Credits</th>
<th>Pass/Fail Grading</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS 103-A Geographical Analysis</td>
<td>P. Perez</td>
<td>3.00</td>
<td>P - Pass/Fail Grading</td>
</tr>
<tr>
<td>ITEC 113+ Great Ideas of the World I</td>
<td>P. Perez</td>
<td>4.00</td>
<td>☑</td>
</tr>
<tr>
<td>ELEC 215-IE Business Ethics and Law</td>
<td></td>
<td>3.00</td>
<td>☑</td>
</tr>
</tbody>
</table>

Please check off the courses you want to be graded as pass/fail for the semester.
Pass/Fail Election Form Guidance

Pass/Fail Election must be completed by Friday, March 26, 2021, 11:59 p.m. EDT for most courses. Courses that do not follow the standard academic calendar (shorter length) will be eligible to declare Pass/Fail until their last day to drop without an F. Please refer to the Short Term Add/Drop Deadlines for your courses’ specific date.

Once submitted, the University Registrar’s office will review the submission to ensure the below eligibility requirements are met. If the student or course does not meet the requirements for Pass/Fail grading, the University Registrar’s Office will contact the student.

Part II: Eligibility

- Student must be in good academic standing
- Student must have completed at least 15 credits at Suffolk University
- Student is limited to 12 credits of PASS/FAIL courses during their undergraduate program (this excludes Spring 2020 courses)
- Students cannot elect to have graduate level courses graded Pass/Fail (SBS Fast Track or Accelerated Programs)
- Student cannot elect to have major, minor, or general core requirement courses graded as Pass/Fail. It is applicable to elective courses only.

Grade Election Results

The University Registrar’s Office will review your Pass/Fail elections to ensure you meet the eligibility requirements. If you are not eligible to take the course Pass/Fail the University Registrar’s Office will notify you to your suffolk.edu email address. You may start over and remove or add pass/fail election through Friday, March 26, 11:59pm EDT (last day to drop without an F grade).

Courses that do not follow the standard semester length may have a different deadline. Please see the last day to drop without an F grade that corresponds to the length of your course on the Short Term Add/Drop Deadlines Page.