Moakley Archive Faculty Course Development Grant

Suffolk University faculty are encouraged to apply for the **Moakley Archive Faculty Course Development Grant** which supports the development or revision of courses that incorporate the research collections available at the Moakley Archive and Institute**.** These grants support faculty development while making Suffolk's research collections more central to the curriculum and enhancing access to collections for future students, faculty and scholars.

The Moakley Archive's collections explore a variety of topics and time periods including: U.S. Congress, Eugene O'Neill, the history of radio the history of Suffolk University, Massachusetts politics; school desegregation in Boston; U.S. foreign policy (El Salvador and Cuba); women in the French Resistance and women's history. Portions of most collections have been digitized but additional items can be digitized as needed. For more information on holdings in specific subject areas, please consult our Collections page.

For further information or to discuss potential projects, interested faculty members are encouraged to contact Julia Howington at 617-305-6293 or jhowington@suffolk.edu. Submit completed applications to Julia Howington.

Grant Guidelines:

- **Eligible projects**: the development of a new course or the significant revision or technological enhancement of an existing course that utilizes a significant number of primary sources from the Archive's research collections.
- **Who can apply:** Open to all full-time Suffolk University faculty
- **Primary Sources:** Courses must incorporate primary sources from the Moakley Archive's research collections in a significant way
- **Grant Award:** Awards in the amount of $2000 can be received through department lines or through salary supplement (taxes will be applied). Salary supplements cannot be prepaid and taxes will be applied.
- **Technology:** Faculty members considering projects that involve technology should consult with their school's academic technology liaison at least two weeks prior to the application deadline.
- **Preference will be given to:**
    1. faculty who have completed or plan to complete the Center for Teaching and Scholarly Excellence's Course Design Institute;
    2. courses that can be offered soon and regularly;
    3. and projects that have no other source of funding.
- **Reporting Requirement:** Stipend recipients are required to submit a 2-3 page written report at the end of their project that includes a course syllabus and any other relevant materials.
- **Funding Cycles:**
    - Fall Funding Cycle (for funds to be used January 1-June 30): application due October 15th, decision by: November 15th
    - Spring Funding Cycle (for funds to be used July 1-December 31): application due by February 24th, decision by March 17th