

Guiding Questions Checklist When Planning a Course in a CLC

| Question | Yes / No | Comment |
|--|----------|---------|
| Have I built in CLC-related learning objectives into my syllabus? | | |
| Have I embedded explanation about the CLC into my course syllabus? | | |
| Have I attended a technology training session in the room? | | |
| Do I feel comfortable using all of the technological features of the CLC? | | |
| Have I designed an orientation for my students to the room? | | |
| Have I designed group projects that will best utilize the space? | | |
| Have I created support resources to ensure effective group work and collaboration during in-class time? | | |
| Have I designed activities for the space that will encourage students to utilize technology for the purpose of enhancing their learning? | | |
| Have I considered how best to collect feedback throughout the course about how the CLC space is contributing to student learning? | | |

What kind of group work will best help my students learn the course materials and meet my objectives?

Are cooperative, collaborative, team-based, or problem-based learning strategies appropriate for my course?

What can I do to ensure that I will be using the space as effectively as possible to aid student learning?

What kinds of activities can I build into the course in terms of assignments or in-class work that will best utilize the unique aspects of the classroom space?

Have I considered how best to collect feedback throughout the course about how the CLC space is contributing to student learning?