

Suffolk University

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108
617-573-8470 • 617-720-3579 (fax)

**2019 – 2020 Verification of Tax Filing Status for
Parent(s) of a Dependent Student**

Student's name _____ Student ID _____

Parent's name _____

**2017 Tax/Income Information for parent. Parent listed above must check one of the following 4 options.
If student comes from a 2 parent home, income must be verified for both parents.**

Option 1 _____ I filed a 2017 federal tax return with the IRS, either an individual/separate return or a joint return with spouse. I will submit a copy of my 2017 federal tax return 1040, 1040A or 1040EZ.

Option 2 _____ I did not file a 2017 federal tax return. *Complete the following two items.*

- 1) Request a 'Verification of Non-filing Letter' from the IRS, to certify a 2017 IRS income tax return was not filed. Request the 'Verification of Non-filing Letter' at www.irs.gov/individuals/get-transcript or by completing IRS Form 4506-T, www.irs.gov/pub/irs-pdf/f4506t.pdf. If you use Form 4506-T, make sure you check box 7 and mail/fax the form to the appropriate address/number.

**** If parent is unable to obtain a Verification of Non-filing Letter from the IRS, please contact this office for further instructions.**

- 2) Check the appropriate box below to verify wages earned in 2017, if any.

_____ I did not work in 2017 and had no wages.

_____ I worked in 2017, my wage information is reported below. (Please attach all 2017 W2 forms.)

Employer's Name	Amount earned in 2017, attach W2 form(s)

Option 3 _____ I do not have a Social Security Number, an Individual Taxpayer ID Number or an Employer ID Number and I am unable to obtain a Verification of Non-filing Letter from the IRS.

If option 3 was selected, please check the appropriate box to verify wages earned in 2017, if any.

_____ I did not work in 2017 and had no wages.

_____ I worked in 2017, my wage information is reported below.

Employer's Name	Amount earned in 2017

Option 4 _____ I am a resident of a foreign country. Select one option below.

- _____ I filed a 2017 foreign return. I will submit a copy of my 2017 foreign tax return with all monetary units converted to US dollars using the current exchange rate.
- _____ I did not file a 2017 foreign return. I will submit a Verification of Non-Filing Letter or confirmation from the relevant tax authority that I did not file a 2017 tax return. If this is unavailable, I will submit documentation indicating such along with proof of the taxing authority's filing requirements.

Student's signature _____

Date _____

Parent's signature _____

Date _____