

Suffolk University

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108
617-573-8470 • 617-720-3579 (fax)

**2020 – 2021 Verification of 2018 Income Information
Individuals with Unusual Circumstances
(Independent Student)**

Student's Name: _____ **ID Number:** _____

If any of the circumstances listed below apply to the student or the student's spouse (if married), please check the appropriate box and follow the instructions listed.

❖ This form and the requested documentation must be submitted together.

Individuals Granted a 2018 Filing Extension by the IRS

Name of person granted extension _____

If an individual, required to file a 2018 IRS income tax return, has been granted a filing extension by the IRS, and the 2018 tax return has not yet been filed, please submit the following 3 items:

- A copy of an unexpired IRS approval of an extension beyond the automatic six-month extension if the individual requested an additional tax filing extension for the tax year.
- A **'Verification of Non-filing Letter'** from the IRS dated on or after October 1, 2019, attesting that you did not file a 2018 IRS income tax return. You can request the 'Verification of Non-filing Letter' on line at www.irs.gov/individuals/get-transcript or by completing IRS Form 4506-T, www.irs.gov/pub/irs-pdf/f4506t.pdf. If you use Form 4506-T, make sure you check box 7 and mail/fax the form to the appropriate address/number.
- 2018 W2 forms or a signed statement to verify 2018 income. (If self-employed, a signed statement certifying the amount of the individual's AGI and U.S. income tax paid for the tax year.)

Individuals Who Were Victims of IRS Identity Theft in 2018

Name of person who is the victim of identity theft _____

- A victim of IRS identity theft who is not able to obtain a 2018 IRS Tax Return Transcript or use the IRS DRT must contact the **IRS at 1-800-908-4490**. Upon authentication of the tax filer's identity, the IRS will provide, a copy of the Tax Return Data Base View (TRDBV) transcript. In addition the individual must submit a signed and dated statement indicating that he/she was a victim of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft.

Individuals Who Filed Non-IRS Income Tax Returns during 2018/ Foreign Tax Returns

Name of person who filed a foreign tax return _____

Where did this person reside in 2018? _____

- An individual who filed a 2018 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands...) or with a foreign country, must provide a signed copy of the foreign 2018 income tax return(s). If a foreign return was filed, convert all monetary units to US dollars using the exchange rate that is in effect today.

Student's signature: _____ **Date:** _____

Student's spouse _____

(Needed if student is married)