

**Suffolk University**

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108  
617-573-8470 • 617-720-3579 (fax)

**2020 – 2021 Request to Change Federal Loan Amount  
Student Request**

**Student's Name** \_\_\_\_\_ **Student ID** \_\_\_\_\_

**Student Phone Number** \_\_\_\_\_ **Suffolk Email** \_\_\_\_\_

Use this form if you would like to adjust your Federal Direct Loan disbursement amount. If you need to make changes to more than one loan, please complete a separate form for each change.

**1. Please indicate the type of loan you would like to adjust.**

*(Check one)*

\_\_\_\_\_ Adjust my current Federal Direct Loan (sub/unsub)

\_\_\_\_\_ Adjust my current Federal GRAD PLUS Loan (*for Graduate Students only*)

**2. Please indicate the change you would like make to this loan. I understand my loan disbursement will be adjusted to the *gross* amount that I indicate. The **gross amount is the loan amount before origination fees are deducted.****

*(Check one)*

\_\_\_\_\_ Increase my loan\* amount to \$ \_\_\_\_\_

\_\_\_\_\_ Decrease my loan\* amount to \$ \_\_\_\_\_

**\*Please note, loan change will be for the academic year unless otherwise specified.**

I understand that if the requested adjustment to my loan creates a balance due on my student account it is my responsibility to pay the balance.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_