## Boston, MA 02108 • EMAIL@su.suffolk.edu • (617) 111-1111 • LinkedIn: linkedin.com/in/YOURNAME

### **EDUCATION**

Suffolk University, College of Arts and Sciences

Boston, MA

Bachelor of Science Degree

September 2018–May 2021

Major: Psychology; Minor: Education Studies; GPA: 3.7

Honors: Dean's List all semesters; CAS Faculty Term Scholarship Recipient

Study Abroad: Suffolk University Madrid Campus, Madrid, Spain

Spring 2019

**Bunker Hill Community College** 

Boston, MA

Associate in Arts Degree

September 2015–May 2017

Major: Psychology; GPA: 3.8

Honors: Commonwealth Honors Program; Dean's List

### **ACADEMIC COURSES**

Behavioral Statistics, Research Methods and Design, Social Psychology, Child Development, Introduction to Counseling

• Critical Issues in Education, Educational Psychology

### RELATED EXPERIENCE

#### Suffolk University - Social and Emotional Well-Being Lab

Boston, MA

Psychology Research Assistant

January 2021 - May 2021

- Conducted literature reviews and summarized findings from peer-reviewed journal articles
- Independently created research project on the topic of emotional well-being during the pandemic; met regularly with professor to discuss findings and receive feedback
- Prepared poster presentation for the New England Psychological Association (NEPA) conference in June 2021

### **TILL (Toward Independent Living and Learning)**

Boston, MA

Specialist Support Intern

June 2019–August 2019

- Accompanied and provided attentive supervision for clients with disabilities during activities and outings
- Presented life skills workshops and trainings to groups of 10-12 young adults
- Provided behavioral support and interventions for clients when needed

# **Bright Horizons Early Childhood Education**

Boston, MA

Substitute Child Care Teacher

January 2017-June 2017

- Attended 10 hours of training plus monthly professional development seminars; passed required certification exams
- Supported classrooms composed of diverse young children ages 0 to 13 by leading infant, toddler, preschool, and schoolaged academic and recreational activities; fostered social-emotional resilience among students
- Followed NAEYC guidelines for early childhood education through learner-center environments, evidence-based curriculum, and proven-instructional practices, to ensure the children were cared for at the highest level

### WORK EXPERIENCE

Starbucks Boston, MA

Customer Service Representative

September 2015–June 2017

- Recorded customer orders; accurately prepared food and beverage items as requested
- Processed payments through cash, credit card, and mobile application transactions

## **VOLUNTEER AND LEADERSHIP EXPERIENCE**

Saint Francis House Boston, MA

Volunteer December 2018–Present

• Prepare and serve meals for homeless guests; provide companionship and engage in conversations

### **Suffolk University Student Government Association**

Boston, MA

Class Senator

September 2017–May 2021

- Represent class of 2021 at meetings; communicate concerns and issues of interest to student body
- Coordinate two university-wide social events each semester resulting in increased student engagement on campus

### **SKILLS**

Proficient in: Microsoft Office Suite, Intermediate Excel, SPSS

Languages: Fluent in English and Spanish

Professional: CITI Program Certified; knowledge of child development and basic counseling techniques