

# Directed Study - JD ❖ Registration Form



Academic Year:   Fall  Spring  Summer

A student who has completed the first year of legal study may receive two credits by completing a substantial project of research and writing on a topic of academic interest under the guidance of a member of the full-time faculty or other faculty (with approval of an Associate Dean). To undertake supervised research, a student must first identify a faculty member willing to supervise the project. After agreeing upon a topic, student and supervisor both sign this form describing the topic in which the student agrees to fulfill the requirements of this option.

The student should expect to devote a minimum of 90 hours to the project. The student must submit an outline and complete draft to the faculty supervisor for review and comment, prior to the submission of the completed paper. The final paper must be submitted to the faculty supervisor by the date set in the approved proposal, which may be no later than the end of the examination period for the semester in which the paper is completed. **The faculty supervisor will grade the paper on a Credit/No Credit basis.** Although the student is awarded two credits for completion of the project, the grade is not included in the calculation of the student's grade point average.

The student may also submit the paper to the faculty supervisor for satisfaction of the law school's legal writing requirement (see Academic Standard II., H. Legal Writing Requirement Policy). All written work must be completed in accordance with the provisions of the law school's Academic Integrity regulations. No student may receive more than two credits in a semester for "Non-Classroom Activity." "Non-Classroom Activities" include a Directed Study Project, membership on the Journal of High Technology Law, Moot Court Board, Moot Court Team, Suffolk University Law Review, Suffolk Transnational Law Review, Health and Biomedical Journal, Concentration Thesis, and service as a Research Assistant.

Student Name Student ID: Today's Date

Legal Writing Requirement

Class Year Anticipated Degree Date  Concentration Writing Requirement\*\*  
(Must secure signature of Concentration Director.)

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Focus of the Project

I have advised this student that in order for him/her to receive 2 credits for this project, he/she must certify to me that he/she has devoted a minimum of 90 hours to this project. Further, I have advised this student that he/she must meet with me on a regular basis to review and discuss the progress of this project.

Faculty Member (print name) \* Faculty Member Signature \*

\* If the faculty member supervising the project is a member of the Suffolk University adjunct faculty, approval and the signature of an Associate Dean must be obtained prior to submission for registration.

Associate Dean

ADJUNCT FACULTY

\*\* If used to satisfy the concentration writing requirement, the director's signature is required.

Concentration Director (print name) Concentration Director Signature

# Directed Study ❖ Faculty Certification



*Time Log: Must be completed by student and submitted upon completion of at least 90 hours*

<u>Date</u>	<u>Hours From</u>	<u>Hours To</u>	<u>Description of Work</u>	<u>Total Hours Worked</u>

**Total Hours:** \_\_\_\_\_

## Faculty Certification

I, \_\_\_\_\_ , certify that \_\_\_\_\_  
 print name/faculty print name/student

has completed a Directed Study during the fall /spring (circle one) \_\_\_\_\_  
 print year

I certify that this student has devoted a minimum of 90 hours to this project.

signature date

email

*Statement of Completion must be submitted to the Office of Academic Services no later than the last day of classes for the semester in which the Directed Study is taken.*