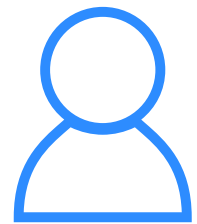


zoom etiquette for the classroom



FIND YOUR SPOT

Identify a working area that fits your needs. Think about the lighting, noise, and potential distractions. Remember that you can reserve a spot at the Moakley Law Library!



SET YOUR NAME

To create a safe space and community for all, rename your picture with your first name, last name, and pronouns.



RAISE YOUR HAND

To allow for organized class participation, raise your hand and wait to be called on. Be mindful of other students and follow your professor's Zoom participation guidelines.



MICROPHONE & VIDEO

To help keep background noise to a minimum, be mindful of making unnecessary noise. If you are not speaking, remember to mute yourself! If you need to take a break or stand up from your computer, please be mindful of others and turn your video off.



TIME MANAGEMENT

Be ready to log in on time! This will give you a chance to test your camera and audio, so you are prepared to participate in class!



LIMIT DISTRACTIONS

Make it easier to focus in an online class by turning off unnecessary notifications, closing applications, and muting your phone.