



SUFFOLK UNIVERSITY

MADRID CAMPUS

SPAN 102 M1 - ELEMENTARY SPANISH II

Instructor Information:

Instructor: Cristina Martín Chamarande

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Course Information:

Catalog Description: Study and practice of oral and written language skills. Class activities are organized around cultural themes that reflect the diversity of the Hispanic world. A continuation of skills development from 101.

Instructor's Additional Course Description: The course is principally aimed at the students improving all skills so that they are able to read, write, speak and understand Spanish with as much fluidity as possible. Students will be introduced to the cultures of the contemporary Spanish-speaking world through a variety of activities which will help them progress and practice the basic linguistic skills.

Prerequisites: SPAN 101 or Instructor's consent

Credit Hours: 4

This course follows the US Federal Government's Credit Hour definition: "An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutional established equivalence that reasonably approximates no less than:

- (1) One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or
- (2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours."

For full up-to-date statement:

https://cihe.neasc.org/sites/cihe.neasc.org/files/downloads/POLICIES/Pp111_Policy_On_Credits-And-Degrees.pdf

A more detailed breakdown of the student engagement is given below:

Assignment/Activity	Engagement Estimate	Engagement Hours
Class Attendance	4 hours X 15 weeks	60
Workbook Assignments	5 hours X 15 weeks	75
Preparation	2 hours X 15 weeks	30
Compositions (3)	2 hours each	8
Midterm Exam	10 hours	10
Final Exam	10 hours	10
ESTIMATED TOTAL		191 HOURS

Textbook/Course Materials:

- Blanco, José A, *Portales* Boston: Vista Higher Learning, 2015.
- *Portales Supersite*, includes Workbook/Video Manual, Fotonovela, Panorama Cultural, Flash Cultura: Videos & E-book. All available in *Portales Supersite* portales.vhlcentral.com

A good English-Spanish/ Spanish/English dictionary is highly recommended

Course Goals & Learning Objectives:

Upon successful completion of this course, students will know/ understand	Upon successful completion of this course, students will be able to	How the student will be assessed on these learning outcomes:
- more than 600 vocabulary words (expansion of listening & reading comprehension)	- incorporate these items into their speaking and writing;	- Written work (such as dialogues and essays).
- basic structures of grammar & syntax for use in oral communication	- talk about - food & ordering at a restaurant - travel topics - leisure time activities - professions - family life - identify and describe people, places and items in a variety of tenses - carry out a conversation with another speaker - give simple performances (e.g. songs, stories, etc.) - negotiate a price and make a purchase - react & respond appropriately in hypothetical & real situations	- Daily developed dialogues (using vocabulary from real life and the book).
- Basic structures of grammar & syntax found in readings on cultural issues of Hispanic-speaking countries, related to Spanish universities, the Spanish royal family, sports	- Recognize distinctive practices, customs and products of various Spanish speaking countries	- Comprehension of readings about current events and cultural topics in Spanish-speaking countries. - Demonstration of interpretation of basic texts such as forms, inscriptions, menus, messages, using the present, past and future, in all its modal forms.
- Basic structures of grammar & syntax for use in written work	- Write short, simple texts with grammatical accuracy - describing experiences - commenting about places visited - explaining anecdotes	- Written dialogues using corresponding vocabulary and grammatical issues from each unit. - Written accounts of experiences and anecdotes.

Assignments/Exams/Papers/Projects:**Grade distribution:**

Students will be evaluated in the following areas:

- 15%: Active attendance and participation
- 15 %: Homework/Workbook
- 20%: Compositions (3 during class time: **no make-ups given**)
- 25%: Midterm Exam
- 25%: Final Exam

Grading Scale

Percentage	Grade	Percentage	Grade
94-100	A	77-79	C+
90-93	A-	73-76	C
87-89	B+	70-72	C-
83-86	B	60-69	D
80-82	B-	59 or less	F

Course and Classroom Policies:

- **Assignments and preparation:** all students are responsible for finding out what assignments have been given (i.e. written work, quizzes, etc.) if they are absent. Late assignments will not be collected. Being absent does not justify coming to class unprepared.
- **Written assignments will be accepted by email only in the case that the student will not be able to be in class on the day the assignment is due.**
- **Attendance is necessary** (you cannot have more than two unjustified absences: you will not be allowed to take an exam if you have not been attending class), **but not sufficient** (you are expected to **participate** in every class session. This means preparing topics and ideas to be discussed in class, having exercises and homework ready, and being eager to contribute to group activities).
- **Punctuality:** you are expected to be on time. Systematic late arrival in excess of 10 minutes will also be considered as $\frac{1}{2}$ an absence.
- **Class will be conducted in Spanish and students are expected to make every effort to speak Spanish** to one another and to the instructor while in the classroom.
- **The use of cell phones, texting while in class, or the use of laptops other than for taking notes will be considered as if student is absent during that time from class.** Consequently, it will be taken as $\frac{1}{2}$ an absence.
- **No eating or drinking is allowed in the classroom.**

Study recommendations:

I strongly encourage you to visit me during my office hours so we may discuss how you can be successful in the class, and whenever you have problems related to the coursework. Coming to class well-prepared and eager to participate individually as well as in groups is the key to success in this course. Students should study daily, do all assignments, keep up with the language work and consult with the instructor if they begin to experience difficulty with the material at any time during the semester.

Beyond the classroom:

Students are encouraged to make the most of their time in Madrid. Speak to Spanish people as much as possible, watch TV in Spanish (especially the news), go to Spanish movies and plays and attend the regular meetings of the Spanish Club. All this will give the extra practice needed and will help gain fluency.

Participation/Attendance Policy:

The SUMC Student Handbook states the following:

Once a student is registered for a course, attendance at every meeting of every class is expected, including those held in the first week of the semester. A maximum of two unjustified absences is permitted. Each additional absence will cause the final course grade to be lowered by one-third of a letter grade, i.e., from A to A-; A- to B+; B+ to B, etc.

Excessive absences in a course will have a negative effect on the final grade. When a student is absent, the quality of his or her work in a course will deteriorate since material missed in class sessions can rarely be made up satisfactorily, even though the student remains responsible for that work.

Please note that even when a student has a justified reason for missing class, such as illness, the negative academic impact on learning will be the same as if the absence were for spurious reasons.

In this course, any absence due to illness should be justified by a note from the student's physician or other health professional confirming the day(s) on which the student was unable to attend class. A written excuse from a student's host parent or residence supervisor is also acceptable.

In the event that a class meeting is unexpectedly cancelled, students will be expected to continue with readings or other assignments as originally scheduled. Any assignments due or class activities (e.g., a quiz, exam or presentation) planned for such a cancelled class are due at the next class meeting unless other instructions are communicated.

Disability Statement:

If you anticipate issues related to the format or requirements of this course, please meet with me. I would like us to discuss ways to ensure your full participation in my classroom.

If formal, disability-related accommodations are necessary, it is very important that you be registered with the Office of Disability Services (ODS) at the main Campus in Boston so that I am notified of your eligibility for reasonable accommodations. We can then plan how best to coordinate your accommodations. Check the ODS web site at www.suffolk.edu/disability for information on accommodations.

Student Resources:

SUMC provides a range of student services, both academic and personal. To learn more about course-related tutorials and academic workshops, refer to the SUMC Student Handbook, Section 2 "Academic Policies and Services". Section 5, "Living in Madrid", contains information on the medical and mental health resources, including an English-speaking therapist, available to you.

Midterm Review:

At midterm, around week 6, you will be given a midterm grade based on your progress to date and performance on assignments, quizzes or midterm exam. Midterm grades of C- or below will be reported to the Madrid Campus Academic Standing Committee, with an explanation of what I believe has contributed to that grade: excessive absences, poor time management or study skills, lack of effort, difficulty with the course material or with writing or language skills, etc. The Academic Standing Committee or I may contact you to suggest strategies for addressing these difficulties. I strongly encourage you to visit me during my office hours so we may discuss how you can be successful in this class.

Academic Misconduct:

www.suffolk.edu/about/mission-history/policies-procedures/academic-misconduct-policy

Suffolk University expects all students to be responsible individuals with high standards of conduct. Students are expected to practice ethical behavior in all learning environments and scenarios, including classrooms and laboratories, internships and practica, and study groups and academic teams. Cheating, plagiarism, unauthorized collaboration, use of unauthorized electronic devices, self-plagiarism, fabrication or falsification of data, and other types of academic misconduct are treated as serious offenses that initiate a formal process of inquiry, one that may lead to disciplinary sanctions.

Student work will be thoroughly examined for academic integrity and may be scanned using plagiarism detection software. A faculty member suspecting academic misconduct will contact the student using the Suffolk email address to schedule a meeting and will make all effort to do so within five business days of detecting the incident. During the meeting, the faculty member will present the documentation that led to suspected academic misconduct. Resolution of the incident will be according to the procedures outlined in the SUMC Student Handbook.

Academic Grievances Policy:

www.suffolk.edu/student-life/student-services/student-handbook/university-policies-for-student-cas-sbs/grievances-academics

Course Schedule:

The schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances, by mutual agreement, and/or to ensure better student learning.

DÍA	LECCIÓN	CONTENIDOS
Semana 1	Presentación del curso	Actividad de presentación y repaso del presente
Semana 2	Lección 7 La rutina diaria	Repaso del presente y acciones habituales (pp.50, 96, 100,126-136; 226)
		Vocabulario de la higiene personal y expresiones de tiempo (p.226)
Semana 3	Lección 5 (repaso del presente progresivo)	El presente progresivo. (p.166)
	Lección 2 (repaso del verbo gustar)	Verbo "gustar" (p.52)
Semana 4	Lección 8 La comida	Objetos directos e indirectos. Pronombres de doble objeto (p.277)
		Continuación de pronombres Vocabulario de la comida (pp.262-64) REDACCIÓN 1
Semana 5	Lección 9. Las fiestas.	El pretérito indefinido (verbos regulares e irregulares). Marcadores temporales. (p. 206; 274; 310-314)
		Vocabulario de las fiestas y celebraciones. Las relaciones personales (pp.300-301) Continuación del pto. indefinido.
Semana 6	Lección 6 y 15 (El bienestar)	Los adjetivos y pronombres demostrativos (lección 6. p.210). Vocabulario del bienestar (pp.508-510). El pretérito perfecto (lección 15: p.518).
		Contraste del pto. perfecto vs.indefinido.
Semana 7		Repaso (review) del examen parcial (midterm)
		EXAMEN PARCIAL (MIDTERM EXAM)
Semana 8	Lección 10 En el consultorio	Vocabulario del médico/partes del cuerpo (pp.332) Pretérito imperfecto: acciones habituales en el pasado (p.342)
		Contraste de pretérito indefinido e imperfecto (pp.346-49)
Semana 9		Continuación de contraste de pretérito indefinido e imperfecto
	Lección 15 El bienestar	Pretérito pluscuamperfecto (p.522) REDACCIÓN 2
Semana 10		Repaso de todos los pasados
	Lección 11 La tecnología	Por y para (p.382)

DÍA	LECCIÓN	CONTENIDOS
Semana 11		Continuación de Por y Para.
	Lección 12 La vivienda	Imperativo de tú, vosotros, Ud. y Uds. (afirmativo y negativo) (pp.378-381; 418-421)
Semana 12		Continuación del imperativo (afirmativo y negativo) Vocabulario de las partes de la casa y de tareas del hogar (pp.368-370)
		Uso de pronombres con el imperativo. REDACCIÓN 3
Semana 13	Lección 16 El mundo del trabajo	Futuro simple (p.552) Vocabulario de las ocupaciones y el mundo del trabajo.
		Continuación del futuro.
Semana 14		ÚLTIMO DÍA DE CLASE Repaso para el examen final
Semana 15		EXAMEN FINAL