

## Suffolk University

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108  
617-573-8470 • 617-720-3579 (fax)

**2021 – 2022 Verification of 2019 Income Information  
Individuals with Unusual Circumstances  
(Independent Student)**

**Student's Name:** \_\_\_\_\_ **ID Number:** \_\_\_\_\_

If any of the circumstances listed below apply to the student or the student's spouse (if married), please check the appropriate box and follow the instructions listed.

**❖ This form and the requested documentation must be submitted together.**

**Individuals Granted a 2019 Filing Extension by the IRS**

Name of person granted extension \_\_\_\_\_

If an individual, required to file a 2019 IRS income tax return, has been granted a filing extension by the IRS, and the 2019 tax return has not yet been filed, please submit the following 3 items:

- A copy of an unexpired IRS approval of an extension beyond the automatic six-month extension if the individual requested an additional tax filing extension for the tax year.
- A **'Verification of Non-filing Letter'** from the IRS dated on or after October 1, 2020, attesting that you did not file a 2019 IRS income tax return. You can request the 'Verification of Non-filing Letter' on line at [www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript) or by completing IRS Form 4506-T, [www.irs.gov/pub/irs-pdf/f4506t.pdf](http://www.irs.gov/pub/irs-pdf/f4506t.pdf). If you use Form 4506-T, make sure you check box 7 and mail/fax the form to the appropriate address/number.
- 2019 W2 forms or a signed statement to verify 2019 income. (If self-employed, a signed statement certifying the amount of the individual's AGI and U.S. income tax paid for the tax year.)

**Individuals Who Were Victims of IRS Identity Theft in 2019**

Name of person who is the victim of identity theft \_\_\_\_\_

- A victim of IRS identity theft who is not able to obtain a 2019 IRS Tax Return Transcript or use the IRS DRT must contact the **IRS at 1-800-908-4490**. Upon authentication of the tax filer's identity, the IRS will provide, a copy of the Tax Return Data Base View (TRDBV) transcript. In addition the individual must submit a signed and dated statement indicating that he/she was a victim of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft.

**Individuals Who Filed Non-IRS Income Tax Returns during 2019/ Foreign Tax Returns**

Name of person who filed a foreign tax return \_\_\_\_\_

Where did this person reside in 2019? \_\_\_\_\_

- An individual who filed a 2019 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands...) or with a foreign country, must provide a signed copy of the foreign 2019 income tax return(s). If a foreign return was filed, convert all monetary units to US dollars using the exchange rate that is in effect today.

**Student's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student's spouse** \_\_\_\_\_

(Needed if student is married)