Please contact our office if you need assistance completing this form

Suffolk University

- Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108

617-573-8470 • 617-720-3579 (fax)

2027-2028 Certification of Identity

Student's Name _____ **Student UID** _____

(e.g. UID009999999)

This form must be completed in person with a Notary Public

If the student is unable present documentation to verify identity in person or during a video call with the Office of Student Financial Services, the student can download, print and complete this form in person with a notary. The student will then **mail** (via US Post) the following two documents to the Office of Student Financial Services.

- **A copy of the valid unexpired government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport, etc; *and***
- **This form with the original notarized Certificate of Identity**

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) *(Notary's name)*

personally appeared, _____, and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

_____
(Notary signature)

My commission expires on _____
(Date)

Do not fax this form – please mail this form and supporting documentation to the address listed above