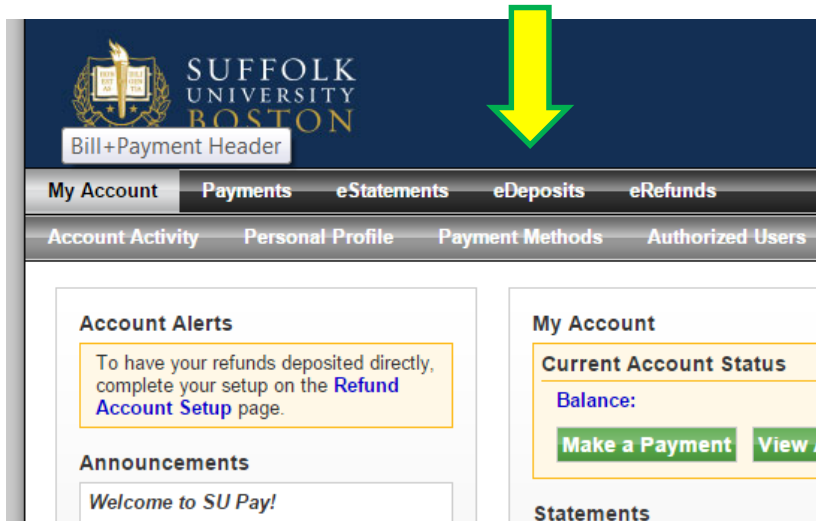


Instructions for Housing Deposit: Fall 2017

Students: Go to www.suffolk.edu/payment

- Login to your MySuffolk/Campus Cruiser account using your portal username and password.
- Go to the **My Finances** tab, and click on **View Your Student Account**.
- On the **View Your Student Account** page, click on the large button named **View & Pay your student account**.
- Clicking on this button takes you to Suffolk's SU Pay –Billing & Payment Gateway.

1. CLICK on eDeposits



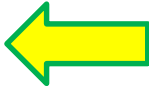
2. Select "2017 Fall" from the drop-down option.

3. When the **Make Deposit Payment** box appears, select "Returning Housing Deposit."

Deposit Payment		
Amount	Payment Method	Confirmation
Make Deposit Payment for Term Select a term for making a payment if available. Term: <input type="text" value="2017 Fall"/> <input type="button" value="Select"/>		
Make Deposit Payment Select a deposit account for making a payment from the drop-down menu below. Deposit Account: <input type="text" value="Returning Housing Deposit"/> <input type="button" value="Select"/>		

4. The screen showing a summary of this eDeposit will be shown. Click “Continue” to pay.

Deposit Payment			
Amount	Payment Method	Confirmation	Payment
Make Deposit Payment for Term Select a term for making a payment if available.			
Term:	2017 Fall	Select	
Make Deposit Payment Select a deposit account for making a payment from the drop-down menu below.			
Deposit Account:	Returning Housing Deposit	Select	
Returning Housing Deposit This \$800 deposit is for returning students to live in university-sponsored housing in the 2017-2018 academic year.			
Deposit name:	Returning Housing Deposit		
Term:	2017 Fall		
Maximum payment amount:	\$800.00		
Payment amount:	\$800.00		
Continue Cancel			



5. Payment may be made by credit cards or electronic check. Enter your payment information and click “Submit Payment” on the following page.
6. After completing your payment, be sure to print a copy of the receipt and keep for your record.