

Checklist – Service-Learning Approval

(approved by USLC 3 May 2017)

Please note that the USLC will use this checklist to review your submission.

Checklist for Service-learning approval	
Service learning definition included in course description in syllabus	
Community site listed (if known) with community partner mission statement	
Community service activities should include a minimum of 25 hours of service, at least 10 of which should be direct or indirect service.	
Critical reflection activities are present in course assignment descriptions	
Critical reflection activities listed as assessments in course goal rubric	
Substantial amount of course-work is relevant to service-learning. (Student cannot pass class without completing at least 10 hours of direct or indirect service and at least 50% of all service-learning related course-work.)	
Approved service-learning goal is accurately stated in syllabus chart of goals and objectives	
Course-specific service-learning objectives have been provided in syllabus chart of goals and objectives	