ADMISSION APPLICATION FOR
TRANSFER STUDENTS
2024
2024 ADMISSION APPLICATION

We look forward to reviewing your application. Please visit suffolk.edu/ugadmission for detailed instructions on how to apply.

APPLICATION CHECKLIST

If you are a transfer applicant (Suffolk defers a transfer as someone who has completed courses at a college or university after high school graduation), you must submit your:

• Application via either the Common Application (commonapp.org) or Suffolk University's uga.suffolkedu/apply. While we will accept this paper application for the upcoming academic year, online application submissions are processed faster.

• $50 application fee

• Essay

• Official high school transcript forwarded directly from your secondary school and/or GED/HiSET results, if you have completed less than 60 semester hours of college-level academic credits at the time of application

• Official college transcript(s) from all institutions attended. The official transcript(s) must be received directly from your previous college(s).

Plus these additional materials, if applicable:

• Statement of Activity for applicants who have not been continuously enrolled in a college or university since high school graduation

• An official final transcript from your local school district or a home school association or agency, or an official GED/HiSET score report (for homeschooled applicants only)

• Transfer portfolio of artwork uploaded to your application portal or emailed to admission@suffolk.edu (for BFA applicants only)

• Official TOEFL or IELTS results if English is not your native language. This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher.

If you are a joint/guaranteed admission applicant, you must submit your:

• Guaranteed Admission Application

• Official college transcript(s) from all institutions attended. The official transcript must be received directly from your previous college(s).

Plus these additional materials, if applicable:

• Transfer portfolio of artwork uploaded to your application portal or emailed to admission@suffolk.edu (for BFA applicants only)

• Official TOEFL or IELTS results if English is not your native language. This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

If you are a joint/guaranteed admission applicant, you must submit your:

• Guaranteed Admission Application

• Official college transcripts from all institutions attended. The official transcript must be received directly from your previous college(s).

Plus these additional materials, if applicable:

• Transfer portfolio of artwork uploaded to your application portal or emailed to admission@suffolk.edu (for BFA applicants only)

• Official TOEFL or IELTS results if English is not your native language. This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

ADDITIONAL INFORMATION


Financial Aid

To apply for financial aid, you will need to submit the Free Application for Federal Student Aid (FAFSA) to the Office of Student Financial Services. You’ll find this form at fafsa.gov, along with tips on how to complete it. Please visit suffolk.edu/financial for more information on applying for aid.


On-Campus Housing

Housing is limited. If you are admitted, we encourage you to be aware of your enrollment deposit deadlines as you can reserve your space in a timely manner.


DEADLINES

SPRING 2024

Application for Admission

■ Financial Aid/FASFA: Domestic Students

December 1, 2023

Note: Admission decisions will be sent via email on a rolling basis beginning in late September.

■ Financial Aid/FASFA: Domestic Students

June 30, 2024

Note: Admission decisions will be sent via email on a rolling basis beginning in late January.

FALL 2024

Application for Admission

■ Financial Aid/FASFA: Domestic Students

June 30, 2024

Note: Admission decisions will be sent via email on a rolling basis beginning in late September.


CHosen NAME

Some official notifications from Suffolk University must include your legal first name. When possible, we want to correspond with you using your chosen name. Please indicate your chosen first name—if different from your legal first name—so that we may use it in all future email and postal communications to you and your family throughout the admission process.


DISCIPLINARY HISTORY

Please Note: Common Application member colleges carefully consider all parts of your application. Information provided below will be considered in the context of the rest of your application and does not necessarily prevent you from being admitted to college. For more information, please contact the Office of Undergraduate Admission directly.

1) Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

2) Within the past three (3) years, have you been convicted of any misdemeanor for which the sentence was imprisonment, excluding a first conviction for any of the following: drunkenness, simple assault, simple drug possession, speeding, minor traffic violations, affray, or disturbance of the peace? (You do not need to include any conviction which has been vacated.)


OTHER INFORMATION

Have you previously applied to Suffolk University?

■ Yes  ■ No

If you are a joint/guaranteed admission applicant, your legal first name must be submitted on your FAFSA application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

Are you eligible for the tuition benefit at Suffolk University as a result of being employed by the University or as a dependent of a Suffolk University employee?

■ Yes  ■ No

Are you eligible for government-sponsored funds/scholarships?

■ Yes  ■ No

Please provide your mobile number to receive application-related communications to you and your family throughout the admission process.


SELECT A PROGRAM: MAJORs AND CONCENTRATIONS

MAJORS

■ Accounting

■ Advertising

■ Art History

■ Biochemistry

■ Biology

■ Biotechnology

■ Business Analytics

■ Chemistry

■ Computer Science

■ Corporate Accounting & Finance

■ Criminal Justice

■ Economics

■ English

■ Entrepreneurship

■ Entrepreneurship

■ Family Entrepreneurship

■ Launching a New Venture

■ Social Entrepreneurship

■ Environmental Science

■ Environmental Studies

■ Finance

■ Finance

■ Corporate Finance

■ Financial Institutions

■ Financial Planning

■ FinTech (Financial Technology)

■ Investments

■ Financial Wealth Management

■ Global and Cultural Communication

■ Global Business

■ Interdisciplinary Business Studies

■ Interior Design

■ International Relations

■ Journalism

■ Law

■ Management

■ Business Analytics

■ Diversity, Equity & Inclusion

■ Leadership

■ Nonprofit Management

■ Marketing

■ Digital Marketing

■ Global Marketing

■ Product Innovation & Brand Marketing

■ Sports Marketing

■ Media & Film

■ Philosophy

■ Political Science

■ American Politics

■ Political Theory

■ Public Policy & Law

■ Politics, Philosophy & Economics

■ Psychology

■ Public Relations

■ Radiation Science

■ Radiation Therapy

■ Sociology

■ Spanish

■ Sports Management

■ Studio Art

■ Theatre

■ Undeclared Arts & Sciences

■ Undeclared Business

■ Undeclared Business

INTERNATIONAL APPLICANTS

Are you currently in the United States?

■ Yes  ■ No

If you are currently in the United States: Eduational institution issuing visa:

■ Valid until

Are you eligible for government-sponsored funds/scholarships?

■ Yes  ■ No

Please submit a photocopy of your current visa. All international applicants will submit the Confidential Declaration and Certification of Finances form with their application. Please visit suffolk.edu/soe for more information and to request a copy of this form.

ADDITIONAL INFORMATION FORM FOR UNDERGRADUATE TRANSFER APPLICANTS 2024

ACADEMIC INFORMATION

Are you eligible to continue or return to your current or previously attended college?

■ Yes  ■ No

I consent to allow Suffolk University to contact college officials at any of my current or previously attended institutions.

If you are transferring to Suffolk University from a foreign college, please provide your legal first name. Wherever possible, we want to correspond with you using your chosen name. Please indicate your chosen first name—if different from your legal first name—so that we may use it in all future email and postal communications to you and your family throughout the admission process.

Are you interested in being considered for an Honors Program?

■ Yes  ■ No

OTHER INFORMATION

Do you have any official notifications from Suffolk University?

■ Yes  ■ No

If you have received any official notifications from Suffolk University:

• Please provide the name of the educational institution.

• If you have received a notification that you are not eligible for a Suffolk University program or major:

• Please provide the program or major.

• Please indicate the reason(s) why you were not admitted.

Are you eligible for the tuition benefit at Suffolk University as a result of being employed by the University or as a dependent of a Suffolk University employee?

■ Yes  ■ No

Are you eligible for government-sponsored funds/scholarships?

■ Yes  ■ No

Please provide your mobile number to receive application-related communications to you and your family throughout the admission process.


SELECT A PROGRAM: MAJORs AND CONCENTRATIONS

MAJORS

■ Accounting

■ Advertising

■ Art History

■ Biochemistry

■ Biology

■ Biotechnology

■ Business Analytics

■ Chemistry

■ Computer Science

■ Corporate Accounting & Finance

■ Criminal Justice

■ Economics

■ English

■ Entrepreneurship

■ Entrepreneurship

■ Family Entrepreneurship

■ Launching a New Venture

■ Social Entrepreneurship

■ Environmental Science

■ Environmental Studies

■ Finance

■ Finance

■ Corporate Finance

■ Financial Institutions

■ Financial Planning

■ FinTech (Financial Technology)

■ Investments

■ Financial Wealth Management

■ Global and Cultural Communication

■ Global Business

■ Interdisciplinary Business Studies

■ Interior Design

■ International Relations

■ Journalism

■ Law

■ Management

■ Business Analytics

■ Diversity, Equity & Inclusion

■ Leadership

■ Nonprofit Management

■ Marketing

■ Digital Marketing

■ Global Marketing

■ Product Innovation & Brand Marketing

■ Sports Marketing

■ Media & Film

■ Philosophy

■ Political Science

■ American Politics

■ Political Theory

■ Public Policy & Law

■ Politics, Philosophy & Economics

■ Psychology

■ Public Relations

■ Radiation Science

■ Radiation Therapy

■ Sociology

■ Spanish

■ Sports Management

■ Studio Art

■ Theatre

■ Undeclared Arts & Sciences

■ Undeclared Business

■ Undeclared Business
**Student information**

**Personal information**

Legal name

First/given name

Middle

Last/family/surname

Legal sex

Female

Male

Nonbinary

Other gender

Legal name(s)

Do you have any materials under another name (for example a maiden name, middle name, or nickname)?

Former legal name(s)

Preferred phone

Home

Mobile

Alternate phone

Home

Mobile

Email address

Permanent home address

Number and street

City/town

State/province

ZIP/postal code

Contact information

Preferred mailing address

Number and street

City/town

State/province

ZIP/postal code

Alternate mailing address

Number and street

City/town

State/province

ZIP/postal code

Other

If you have children, how many?

If you previously served or are currently serving in the U.S. Armed Forces, what is your anticipated status at the time of enrollment?

Service start date

Year

Month

Day

F (first language) S (speak) R (read) W (write) H (spoken at home)

Language proficiency (check all that apply)

Service end date

Year

Month

Day


**Demographics**

Gender

If another gender, please describe

Female

Male

Nonbinary

Another gender

Ethnicity

American Indian or Alaska Native

Asian (including Indian subcontinent and Philippines)

Black or African American (including Africa and Caribbean)

Native Hawaiian or other Pacific Islander

White (including Middle East)

Other

If you are Hispanic/Latino/a/x (including Spain)?

Yes

No

If yes, please describe your background.

Regardless of your answer to the prior question, please indicate how you identify yourself and describe your background.

You may select one or more

Date of birth

Year

Month

Day

Additional demographics

The questions in the additional demographics section are optional. Information you provide in this section is not used in a discriminatory manner.

If you previously served or are currently serving in the U.S. Armed Forces, what is your anticipated status at the time of enrollment?

Service start date

Year

Month

Day

Actual or projected service end date

Year

Month

Day

Are you Hispanic/Latino/a/x (including Spain)?

Yes

No

If yes, please describe your background.

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Siblings

Please list the names and ages of your siblings. If you have more than 3 siblings, you can use the additional information section.

Sibling 1
First/given name
Last/family/surname
Age
Sibling 2
First/given name
Last/family/surname
Age
Sibling 3
First/given name
Last/family/surname
Age

Education

Secondary/high schools
Current or most recent secondary/high school
CEEB code
Entry date
Graduation/exit date
Address
City/town
County
State/province
Country
ZIP/postal code

Please list any other secondary/high schools you have attended
School name
Location
City, state/province, ZIP/postal code, country
Dates attended
mm/yyyy - mm/yyyy

Future plans
Career interest
Highest degree you intend to earn

Honors

The items in this section are optional. List any honors you have received related to your academic achievements beginning with the ninth grade or international equivalent.

Grade level or post-graduate (PG)
Honor
Level(s) of recognition
S (School) S/R (State or regional)
N (National) I (International)

Future plans
Career interest
Highest degree you intend to earn

Testing

In addition to sending official score reports as required by colleges, you have the option to self-report scores or future test dates for any of the following standardized tests: ACT, SAT/SAT Subject, AP, IB, TOEFL, PTE Academic, IELTS, and Senior Secondary Leaving Examinations.

ACT

Exam dates
Past and Future
mm/dd/yyyy
mm/dd/yyyy
mm/dd/yyyy
Highest scores
Composite
mm/dd/yyyy
English
mm/dd/yyyy
Math
mm/dd/yyyy

SAT

Exam dates
Past and Future
mm/dd/yyyy
mm/dd/yyyy
mm/dd/yyyy
Highest scores
Evidence-based reading and writing
mm/dd/yyyy
Math
mm/dd/yyyy
Combined essay
mm/dd/yyyy

AP/IB/SAT Subjects/Cambridge/Senior Secondary Leaving Examinations

Highest scores
Per subject, so far
mm/dd/yyyy
Type and subject
Score
mm/dd/yyyy
Type and subject
Score
mm/dd/yyyy
Type and subject
Score

TOEFL/IELTS/PTE/Duolingo

Exam dates
Past and Future
mm/dd/yyyy
mm/dd/yyyy
mm/dd/yyyy
Highest score
Test
Overall
mm/dd/yyyy

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### Activities

Reporting activities can help colleges better understand your life outside of the classroom. Examples of activities might include clubs, extracurriculars, family responsibilities, hobbies, work, or volunteering. List your activities in the order of their importance to you.

| Activity | Position/leadership | Hours per week | Weeks per year | S | B | Y | 9 | 10 | 11 | 12 | PG |
|----------|---------------------|---------------|----------------|---|---|---|---|----|----|----|----|----|
| Activity 1 |                   |               |               |   |   |   |   |    |    |    |    |    |
| Activity 2 |                   |               |               |   |   |   |   |    |    |    |    |    |
| Activity 3 |                   |               |               |   |   |   |   |    |    |    |    |    |
| Activity 4 |                   |               |               |   |   |   |   |    |    |    |    |    |
| Activity 5 |                   |               |               |   |   |   |   |    |    |    |    |    |

#### Writing

**Personal essay**

Some colleges require submission of the personal essay with your Common App. You may submit a personal essay to any college, even if it is not required by that college.

The essay demonstrates your ability to write clearly and concisely on a selected topic and helps you distinguish yourself in your own voice. What do you want the readers of your application to know about you apart from courses, grades, and test scores? Choose the option that best helps you answer that question and write an essay of no more than 650 words, using the prompt to inspire and structure your response.

- Remember: 650 words is your limit, not your goal. Use the full range if you need it, but don’t feel obligated to do so. Please attach the essay on a separate sheet.
- Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
- The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?
- Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?
- Reflect on something that someone has done for you that has made you happy or thankful in a surprising way. How has this gratitude affected or motivated you?
- Discuss an accomplishment, event, or realization that sparked a period of personal growth and a new understanding of yourself or others.
- Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?
- Share an essay on any topic of your choice. It can be one you’ve already written, one that responds to a different prompt, or one of your own design.
Additional information

☐ Community disruptions such as COVID-19 and natural disasters can have deep and long-lasting impacts. If you need it, this space is yours to describe those impacts. Colleges care about the effects on your health and well-being, safety, family circumstances, future plans, and education, including access to reliable technology and quiet study spaces. For more information, check out our COVID-19 FAQ. Please attach a separate sheet if you wish to share anything on this topic. Max word count: 250

☐ You have the option to provide details of circumstances or qualifications not reflected in the application. If you wish to do so, please attach a separate sheet with the details. Max word count: 650

Signature

Application fee payment  If this college requires an application fee, how will you pay it? ☐ Online  ☐ By mail  ☐ Fee waiver request

Signature

☐ I certify that all information submitted in the admission process – including this application and any other supporting materials – is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.

☐ I agree to notify the institutions to which I am applying immediately should there be any change to the information requested in this application.

☐ I understand that once my application has been submitted it may not be altered in any way; I will need to contact the institution directly if I wish to provide additional information.

☐ I acknowledge that I have reviewed the application instructions for the college receiving this application. I understand that all offers of admission are conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based, as well as honorable dismissal from the school.

☐ I affirm that I will send an enrollment deposit (or equivalent) to only one institution; sending multiple deposits (or equivalent) may result in the withdrawal of my admission offers from all institutions. [Note: students may send an enrollment deposit (or equivalent) to a second institution where they have been admitted from the waitlist, provided that they inform the first institution that they will no longer be enrolling.]

Signature ___________________________________________ Date __________

mm/dd/yyyy

Common Application member institutions are committed to promoting access, equity, and integrity, in the college admissions process for all students. Each member adheres to our Guiding Principles as part of their membership.

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