

ADMISSION APPLICATION FOR
TRANSFER
STUDENTS
2024



SUFFOLK
UNIVERSITY
BOSTON

2024 ADMISSION APPLICATION

We look forward to reviewing your application. Please visit suffolk.edu/ugadmission for detailed instructions on how to apply.

APPLICATION CHECKLIST

If you are a **transfer applicant** (Suffolk defines a transfer as someone who has completed courses at a college or university after high school graduation), you must submit your:

→ Application via either the Common Application (commonapp.org) or Suffolk University (uga.suffolk.edu/apply). While we will accept this paper application for the upcoming academic year, online application submissions are processed faster.

→ \$50 application fee

→ Essay

→ Official high school transcript forwarded directly from your secondary school and/or GED/HiSET results, if you have completed less than 60 semester hours of college-level academic credits at the time of application

→ Official college transcript(s) from all institutions attended. The official transcript(s) must be received directly from your previous college(s).

Plus these additional materials, if applicable:

→ Statement of Activity (for applicants who have not been continuously enrolled in a college or university since high school graduation)

→ An official final transcript from your local school district or a home school association or agency, or an official GED/HiSET score report (for home-schooled applicants only)

→ Transfer portfolio of artwork uploaded to your application portal or emailed to admission@suffolk.edu (for BFA applicants only)

→ Official TOEFL or IELTS results (if English is not your native language). This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

If you are a **joint/guaranteed admission applicant**, you must submit your:

→ Guaranteed Admission Application

→ Official college transcript(s) from all institutions attended. The official transcript must be received directly from your previous college(s).

Plus these additional materials, if applicable:

→ Transfer portfolio of artwork uploaded to your application portal or emailed to admission@suffolk.edu (for BFA applicants only)

→ Official TOEFL or IELTS results (if English is not your native language). This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

ADDITIONAL INFORMATION

Financial Aid

To apply for financial aid, you will need to submit the Free Application for Federal Student Aid (FAFSA) to the Office of Student Financial Services. You'll find this form at fafsa.gov, along with tips on how to complete it. Please visit suffolk.edu/finaid for more information on applying for aid.

On-Campus Housing

Housing is limited. If you are admitted, we encourage you to be aware of our enrollment deposit deadlines so you can reserve your space in a timely manner.

DEADLINES

SPRING 2024

Application for Admission*	December 1, 2023
Financial Aid/FAFSA: Domestic Students	December 1, 2023

Note: Admission decisions will be sent via email on a rolling basis beginning in late September.

**We will consider applications after these dates on a rolling basis.*

FALL 2024

Application for Admission*	June 30, 2024
Financial Aid/FAFSA: Domestic Students	June 1, 2024

Note: Admission decisions will be sent via email on a rolling basis beginning in late January.

**We will consider applications after these dates on a rolling basis.*

CHOSEN NAME

Some official notifications from Suffolk University must include your legal first name. Wherever possible, we want to correspond with you using your chosen name. Please indicate your chosen first name—if different from your legal first name—so that we may use it in all future email and postal communications to you and your family throughout the admission process.

DISCIPLINARY HISTORY

Please Note: Common Application member colleges carefully consider all parts of your application. Information provided below will be considered in the context of the rest of your application and does not necessarily prevent you from being admitted to college. For more information, please contact the Office of Undergraduate Admission directly.

1) Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution. Yes No

2) Within the past three (3) years, have you been convicted of any misdemeanor for which the sentence was imprisonment, excluding a first conviction for any of the following: drunkenness, simple assault, simple drug possession, speeding, minor traffic violations, affray, or disturbance of the peace? (You do not need to include any conviction which has been vacated.) Yes No

ADDITIONAL INFORMATION FORM FOR UNDERGRADUATE TRANSFER APPLICANTS 2024

ACADEMIC INFORMATION

Are you eligible to continue or return to your current or previously attended college?

Yes. I consent to allow Suffolk University to contact college officials at any of my current or previously attended institutions.

No. Please explain the circumstances regarding your ineligibility for continued enrollment in a separate attachment.

Plus (required), I consent to allow Suffolk University to contact college officials at any of my current or previously attended institutions.

Are you interested in being considered for an Honors Program? Yes No

OTHER INFORMATION

Have you previously applied to Suffolk University? Yes No

If yes, please provide month and year: _____

Is your parent or guardian a Suffolk University alum? Yes No

If yes, please provide name: _____

Are you eligible for the tuition benefit at Suffolk University as a result of being employed by the University or as a dependent of a Suffolk University employee? Yes No

If yes, please provide employee's name: _____

Employee's department: _____

SELECT A PROGRAM: MAJORS AND CONCENTRATIONS

MAJORS

Accounting¹

Advertising

Art History

Biochemistry

Biology

Biotechnology

Health Careers

Marine Science

Business Analytics & Information Systems¹

Business Analytics

Cybersecurity

FinTech (Financial Technology)

Information Systems

Business Economics

Chemistry

Computer Science

Corporate Accounting & Finance²

Criminal Justice

Economics

English

Creative Writing

Literature

Public & Professional Writing

Entrepreneurship¹

Corporate Entrepreneurship

Family Entrepreneurship

Launching a New Venture

Social Entrepreneurship

Environmental Science

Environmental Studies

Finance¹

Corporate Finance

Financial Institutions

Financial Planning

FinTech (Financial Technology)

Investments

Financial Wealth Management¹

Global and Cultural Communication

Global Business²

Global Cultural Studies

Culture, Conflict & Communication

Global Business

Interdisciplinary Arts

Regional Practices

Graphic Design

Suffolk University

Office of Undergraduate Admission
8 Ashburton Place, Boston, MA 02108
1-800-6SUFFOLK(K) • Tel: 617-573-8460 • Fax: 617-557-1574

Please indicate if you are a member of one or both of the following honors organizations.

Phi Theta Kappa

Alpha Beta Gamma

Are you interested in any of these options?

Pre-Law

Accelerated Bachelor's/Master's Degree

Graduate Programs

Six-Year Bachelor's/Law Degree

Please provide your mobile number to receive application-related updates, campus visit reminders, and information on enrollment.

Mobile #: _____

INTERNATIONAL APPLICANTS

If you are currently in the United States:

Educational institution issuing visa: _____

Valid until: _____

Are you eligible for government-sponsored funds/scholarships?

Yes No

Please submit a photocopy of your current visa.

All international applicants will submit the Confidential Declaration and Certification of Finances form with their application. Please visit suffolk.edu/isso for more information and to request a copy of this form.

Experience our campus | suffolk.edu/ugvisit

¹Major courses available in the evening

²Some courses in major available in the evening



UNDERGRADUATE TRANSFER APPLICATION

Student information

Personal information

Legal name _____
First/given Middle Last/family/sur (Enter name exactly as it appears on official documents.) Suffix

Different first name that people call you? _____ If you provide another first name, the colleges you send an application to may use it in future communications.
Former legal name(s) _____ Do you have any materials under another name (for example a maiden name, middle name, or nickname)?

Date of birth _____
mm/dd/yyyy
_____ First/middle/last

Contact information

Preferred phone Home Mobile _____
Include area/country/city code
Alternate phone Home Mobile _____
Include area/country/city code

Email address _____
Alternate mailing address _____

Permanent home address _____
Number and street
_____ Apartment number City/town
_____ County State/province
_____ Country ZIP/postal code
From _____ To _____
mm/dd/yyyy mm/dd/yyyy

Demographics

Gender If another gender, please describe Female Male Nonbinary Another gender _____

Legal sex Female Male X or another legal sex

Pronouns If another pronoun set, please list them He/him She/her They/them Other pronouns _____

Citizenship status U.S. citizen or U.S. national U.S. dual citizen U.S. permanent resident U.S. refugee or asylee Citizen of non-U.S. country
 DACA, undocumented, Deferred Enforced Departure, or Temporary Protected Status

Non-U.S. citizenship(s) _____
Language proficiency (check all that apply)
F (first language) S (speak) R (read) W (write) H (spoken at home)

Currently held US visa type _____
F S R W H

Date issued _____ Birthplace _____
mm/dd/yyyy Country/region/territory

_____ City State/province

Years lived in the US _____

Additional demographics

The questions in the additional demographics section are optional. Information you provide in this section is not used in a discriminatory manner.

If you previously served or are currently serving in the U.S. Armed Forces, what is your anticipated status at the time of enrollment? _____
Service start date _____
mm/yyyy

_____ Actual or projected service end date _____
Status/branch mm/yyyy

Are you Hispanic/Latino/a/x (including Spain)? Yes No If yes, please describe your background. _____

Regardless of your answer to the prior question, please indicate how you identify yourself and describe your background. (You may select one or more)

American Indian or Alaska Native _____

Are you enrolled in a federally recognized tribe? Yes No If yes, please enter Tribal Enrollment Number _____

Asian (including Indian subcontinent and Philippines) _____

Black or African American (including Africa and Caribbean) _____

Native Hawaiian or other Pacific Islander _____

White (including Middle East) _____

Family

Please list both parents below, even if one or more is deceased or no longer has legal responsibilities for you. If you are a minor with a legal guardian, please include that information. You may list step-parents and/or other adults you live with, or who care for you, in the additional information section.

Household

With whom do you make your permanent home? Parent 1 Parent 2 Both parents Legal guardian Ward of the court/state Other

Specify other living situation _____ If you have children, how many? _____

Parents' marital status (relative to each other) Married Separated Divorced Never married Widowed Civil union/domestic partners

Parent 1 Mother Father Parent 2 Mother Father I do not have another parent to list

Is parent 1 living? Yes No Date deceased _____
mm/yyyy Is parent 2 living? Yes No Date deceased _____
mm/yyyy

_____ First/given name Middle _____ First/given name Middle

_____ Last/family/surname Suffix _____ Last/family/surname Suffix

Former last/family/surname (if any) _____ Former last/family/surname (if any) _____

Preferred phone Home Mobile Other Work Preferred phone Home Mobile Other Work

_____ Include area/country/city code _____ Include area/country/city code

Preferred email _____ Preferred email _____

Occupation (former, if retired) _____ Occupation (former, if retired) _____
Occupation/Employer Occupation/Employer

College attended (if any) _____ College attended (if any) _____

Degree _____ Year _____ Degree _____ Year _____

College attended (if any) _____ College attended (if any) _____

Degree _____ Year _____ Degree _____ Year _____

Legal guardian (if other than parent)

_____ First/given name Middle _____ Last/family/surname Suffix

Former last/family/surname (if any) _____ Relationship to you _____

Preferred phone Home Mobile Other Work Preferred email _____

_____ Include area/country/city code _____ Occupation (former, if retired) Occupation/Employer

College attended (if any) _____ Degree _____ Year _____

College attended (if any) _____ Degree _____ Year _____

Siblings Please list the names and ages of your siblings. If you have more than 3 siblings, you can use the additional information section.

Sibling 1	<input type="text"/> <small>First/given name</small>	<input type="text"/> <small>Last/family/surname</small>	<input type="text"/> <small>Age</small>
Sibling 2	<input type="text"/> <small>First/given name</small>	<input type="text"/> <small>Last/family/surname</small>	<input type="text"/> <small>Age</small>
Sibling 3	<input type="text"/> <small>First/given name</small>	<input type="text"/> <small>Last/family/surname</small>	<input type="text"/> <small>Age</small>

Education

Secondary/high schools

Current or most recent secondary/high school CEEB code

Entry date
mm/yyyy Graduation/exit date
mm/yyyy Address
Number and street

City/town
County
State/province

Country
ZIP/postal code

Please list any other secondary/high schools you have attended

School name	Location	Dates attended
	<small>City, state/province, ZIP/postal code, country</small>	<small>mm/yyyy – mm/yyyy</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please indicate if any of these options will have affected your progression through or since secondary/high school. Check all that apply and provide details in the additional information section.

Did or will graduate early Did or will graduate late Did or will take time off Did or will take gap year

List any community programs or organizations that have provided you with free assistance in your application process.

Colleges and universities

List all colleges where you have taken coursework.
Dual enrollment with high school (DE), Summer program (SP), Credit awarded directly by college (CR)

College name	Location	DE	SP	CR	Dates attended	Degree earned
	<small>City, state/province, ZIP/postal code, country</small>				<small>mm/yyyy – mm/yyyy</small>	
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Grades

Graduating class size (approx.) Class rank reporting (if available) GPA scale reporting

Cumulative GPA GPA weighting Weighted Unweighted

Current or most recent year courses

Please list all courses you are taking this year and include their subject and level (AP, IB, advanced, honors, etc.). If you are not currently enrolled, please list courses from your most recent academic year.

Full year/first semester/first trimester	Second semester/second trimester	Third trimester <small>or additional first/second term courses</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Full year/first semester/first trimester	Second semester/second trimester	Third trimester <small>or additional first/second term courses</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Honors The items in this section are optional. List any honors you have received related to your academic achievements beginning with the ninth grade or international equivalent.

Grade level or post-graduate (PG)	Honor	Level(s) of recognition
		<small>S (School) S/R (State or regional) N (National) I (International)</small>
9 10 11 12 PG		S S/R N I
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Future plans Career interest Highest degree you intend to earn

Testing

In addition to sending official score reports as required by colleges, you have the option to self-report scores or future test dates for any of the following standardized tests: ACT, SAT/SAT Subject, AP, IB, TOEFL, PTE Academic, IELTS, and Senior Secondary Leaving Examinations.

ACT Exam dates
Past and future mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy Highest scores
Composite mm/dd/yyyy English mm/dd/yyyy Math mm/dd/yyyy
Reading mm/dd/yyyy Science mm/dd/yyyy

SAT Exam dates
Past and future mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy Highest scores
Evidence-based reading and writing mm/dd/yyyy Math mm/dd/yyyy Combined essay mm/dd/yyyy

AP/IB/SAT Subjects/Cambridge/Senior Secondary Leaving Examinations

Highest scores					
<small>Per subject, so far</small>	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>	<input type="text"/> <small>Score</small>	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>
	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>	<input type="text"/> <small>Score</small>	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>
	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>	<input type="text"/> <small>Score</small>	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>
	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>	<input type="text"/> <small>Score</small>	<input type="text"/> <small>mm/yyyy</small>	<input type="text"/> <small>Type and subject</small>

TOEFL/IELTS/PTE/Duolingo Exam dates
Past and future mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy Highest score
Test Overall mm/dd/yyyy

Activities

Reporting activities can help colleges better understand your life outside of the classroom. Examples of activities might include clubs, extracurriculars, family responsibilities, hobbies, work, or volunteering. List your activities in the order of their importance to you.

Timing of participation
S (School year) B (School break) Y (All year)

Participation grade levels
PG (Post-graduate)

Activity 1 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Timing of participation
S (School year) B (School break) Y (All year)

Participation grade levels
PG (Post-graduate)

Activity 2 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 3 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 4 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 5 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 6 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 7 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 8 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 9 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Activity 10 Position/leadership _____ Hours per week _____

Organization name _____ Weeks per year _____

Description _____

Do you plan to participate in college? Yes No

Writing

Personal essay

Some colleges require submission of the personal essay with your Common App. You may submit a personal essay to any college, even if it is not required by that college.

The essay demonstrates your ability to write clearly and concisely on a selected topic and helps you distinguish yourself in your own voice. What do you want the readers of your application to know about you apart from courses, grades, and test scores? Choose the option that best helps you answer that question and write an essay of no more than 650 words, using the prompt to inspire and structure your response. Remember: 650 words is your limit, not your goal. Use the full range if you need it, but don't feel obligated to do so. Please attach the essay on a separate sheet.

- Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
- The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?
- Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?
- Reflect on something that someone has done for you that has made you happy or thankful in a surprising way. How has this gratitude affected or motivated you?
- Discuss an accomplishment, event, or realization that sparked a period of personal growth and a new understanding of yourself or others.
- Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?
- Share an essay on any topic of your choice. It can be one you've already written, one that responds to a different prompt, or one of your own design.

Additional information

- Community disruptions such as COVID-19 and natural disasters can have deep and long-lasting impacts. If you need it, this space is yours to describe those impacts. Colleges care about the effects on your health and well-being, safety, family circumstances, future plans, and education, including access to reliable technology and quiet study spaces. For more information, check out our COVID-19 FAQ. Please attach a separate sheet if you wish to share anything on this topic. Max word count: 250
- You have the option to provide details of circumstances or qualifications not reflected in the application. If you wish to do so, please attach a separate sheet with the details. Max word count: 650

Signature

Application fee payment If this college requires an application fee, how will you pay it? Online By mail Fee waiver request

Signature

- I certify that all information submitted in the admission process – including this application and any other supporting materials – is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.
- I agree to notify the institutions to which I am applying immediately should there be any change to the information requested in this application.
- I understand that once my application has been submitted it may not be altered in any way; I will need to contact the institution directly if I wish to provide additional information.
- I acknowledge that I have reviewed the application instructions for the college receiving this application. I understand that all offers of admission are conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based, as well as honorable dismissal from the school.
- I affirm that I will send an enrollment deposit (or equivalent) to only one institution; sending multiple deposits (or equivalent) may result in the withdrawal of my admission offers from all institutions. [Note: students may send an enrollment deposit (or equivalent) to a second institution where they have been admitted from the waitlist, provided that they inform the first institution that they will no longer be enrolling.]

Signature _____ Date _____
mm/dd/yyyy