

ADMISSION APPLICATION FOR

transfer students

2019



SUFFOLK
UNIVERSITY
BOSTON

APPLICATION CHECKLIST

If you are a **transfer applicant** (Suffolk defines a transfer as someone who has completed courses at a college or university after high school graduation), you must submit your:

- Application via either the Common Application (commonapp.org) or Suffolk University (uga.suffolk.edu/apply). While we will accept this paper application for the upcoming academic year, online application submissions are processed faster.
- \$50 application fee
- Essay
- Official high school transcript forwarded directly from your secondary school and/or GED/HiSET results, if you have completed less than 24 semester hours of college-level academic credits at the time of application.
- Official SAT or ACT results (This requirement is waived if you have completed a minimum of 24 semester hours of college-level academic courses at the time that you submit this application, or if you graduated from high school at least three years ago.)
- Official college transcript(s) from all institutions attended. The official transcript(s) must be received directly from your previous college(s).

Plus these additional materials, if applicable:

- Statement of Activity (for applicants who have not been continuously enrolled in a college or university since high school graduation)
- An official final transcript from your local school district or a home school association or agency, or an official GED/HiSET score report (for home-schooled applicants only)
- Transfer portfolio of artwork uploaded to slideroom.com or emailed to bfaportfolio@suffolk.edu (for BFA applicants only)
- Official TOEFL or IELTS results (if English is not your native language). This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

If you are a **joint/guaranteed admission applicant**, you must submit your:

- Guaranteed Admission Application
- Official college transcript(s) from all institutions attended. The official transcript must be received directly from your previous college(s).
- Official high school transcript forwarded directly from your secondary school or GED/HiSET results, if applicable (waived if you have an earned associate's degree)

Plus these additional materials, if applicable:

- Transfer portfolio of artwork uploaded to slideroom.com or emailed to bfaportfolio@suffolk.edu (for BFA applicants only)
- Official TOEFL or IELTS results (if English is not your native language). This requirement may be waived if you are studying in the United States and you have completed the equivalent of College Writing I and II with grades of B or higher at the time that you submit this application. The SAT or ACT is not required if you submit TOEFL or IELTS results or if you meet the College Writing I and II requirement.

ADDITIONAL INFORMATION

Financial Aid

To apply for financial aid, you will need to submit the Free Application for Federal Student Aid (FAFSA) to the Office of Student Financial Services. You'll find this form at fafsa.gov, along with tips on how to complete it. Please visit suffolk.edu/finaid for more information on applying for aid.

On-Campus Housing

Housing is limited. If you are admitted, we encourage you to be aware of our enrollment deposit deadlines so you can reserve your space in a timely manner.

DEADLINES

SPRING 2019

Application for Admission*	December 1, 2018
Financial Aid/FAFSA: Domestic Students	December 1, 2018

Note: Admission decisions will be sent via email on a rolling basis beginning in late September.

***We will consider applications after these dates on a rolling basis.**

FALL 2019

Application for Admission*	June 30, 2019
Financial Aid/FAFSA: Domestic Students	June 1, 2019

Note: Admission decisions will be sent via email on a rolling basis beginning in late January.

***We will consider applications after these dates on a rolling basis.**

Come
experience
our campus
in person
suffolk.edu/ugvisit

ADDITIONAL INFORMATION FORM FOR UNDERGRADUATE APPLICANTS 2019

Suffolk University

Office of Undergraduate Admission
8 Ashburton Place, Boston, MA 02108
1-800-6SUFFOL(K) • Tel: 617-573-8460 • Fax: 617-557-1574

ACADEMIC INFORMATION

Application Type:

- First-Year Applicant
- Transfer Applicant

Location:

- Boston Campus
- Suffolk Madrid*

Are you interested in any of these options?

- Pre-Law
- Graduate Programs
- Accelerated Bachelor's/Master's Degree
- Six-Year Bachelor's/Law Degree

*For more information, visit suffolk.edu/madrid.

OTHER INFORMATION

Have you previously applied to Suffolk University? Yes No

If yes, please provide month and year: _____

Is your parent or guardian a Suffolk University alumnus/alumna? Yes No

If yes, please list name: _____

Are you eligible for the tuition benefit at Suffolk University as a result of being employed by the University or as a dependent of a Suffolk University employee? Yes No

If yes, please list employee's name: _____

Employee's department: _____

INTERNATIONAL APPLICANTS

If you are currently in the United States:

Educational institution issuing visa: _____

Valid until: _____

Are you eligible for government-sponsored funds/scholarships? Yes No

Please submit a photocopy of your current visa.

All international applicants will submit the Confidential Declaration and Certification of Finances form with their application. Please visit suffolk.edu/isso for more information and to request a copy of this form.

SELECT A PROGRAM: MAJORS AND CONCENTRATIONS

COLLEGE OF ARTS & SCIENCES

- Advertising
- Art History
- Asian Studies
- Biochemistry
- Biology
 - Biotechnology Concentration
 - Health Careers Concentration
 - Marine Science Concentration
- Chemistry
- Computer Science
- Economics
- English
 - Creative Writing Concentration
 - Literature Concentration
- Environmental Science
- Environmental Studies
 - Environmental Policy Concentration
 - Urban Environmentalism Concentration
- Fine Arts
- Global & Cultural Communication

- Government
 - American Politics Concentration
 - International Relations Concentration
 - Law & Public Policy Concentration
 - Political Theory Concentration
- Graphic Design
- History
 - Public History
 - Regional & Global History
 - United States History
- History & Literature (for honors students only)
- Interior Design
- Journalism
 - Broadcast Journalism Concentration
 - Print/Web Journalism Concentration
- Law
- Mathematics
 - Actuarial Concentration
 - Pure Mathematics Concentration
- Media & Film
 - Production Concentration
- Philosophy
 - Applied Ethics Concentration
- Physics
 - Astrophysics Concentration
 - Planetary Science Concentration
- Politics, Philosophy & Economics

- Psychology
- Public Relations
- Radiation Science
- Radiation Therapy
- Sociology
 - Crime & Justice Concentration
 - Health & Society Concentration
 - Youth & Community Engagement Concentration
- Spanish
- Theatre
- Undeclared Arts & Sciences

SAWYER BUSINESS SCHOOL

- Accounting¹
- Big Data & Business Analytics¹
- Business Economics
- Entrepreneurship¹
 - Corporate Entrepreneurship Concentration
 - Family Entrepreneurship Concentration
 - Launching a New Venture Concentration
 - Social Entrepreneurship Concentration
- Finance¹
 - Corporate Finance Concentration
 - Financial Institutions Concentration
 - Financial Planning Concentration
 - Investment Concentration
- Financial Wealth Management¹
- Global Business²
- Information Systems¹
- Management²
 - Business Analysis Concentration
 - Leadership Concentration
- Marketing²
 - Digital Marketing Concentration
 - Global Marketing Concentration
 - Product Innovation & Brand Marketing Concentration
 - Professional Sales Concentration
 - Sports Marketing Concentration
- Undeclared Business

¹Major courses available in the evening

²Some courses in major available in the evening

³Offered as a 4-year degree program at Boston and Madrid campuses

APPLICANT

Legal Name _____
Last/Family/Sur (Enter name **exactly** as it appears on official documents.) First/Given Middle (complete) Jr., etc.

Preferred name, if not first name (only one) _____ Former last name(s) _____

Birth Date _____ Sex Male Female
mm/dd/yyyy

If you would like the opportunity, we invite you to share more about your gender identity _____

US Social Security Number, if any _____ E-mail Address _____
Required for US Citizens and Permanent Residents applying for financial aid via FAFSA

Preferred Telephone Home Mobile Home (_____) _____ Mobile (_____) _____
Area/Country/City Code Area/Country/City Code

Permanent home address _____
Number & Street Apartment #

City/Town County or Parish State/Province Country ZIP/Postal Code

If different from above, please give your current mailing address for all admission correspondence. (from _____ to _____)
(mm/dd/yyyy) (mm/dd/yyyy)

Current mailing address _____
Number & Street Apartment #

City/Town County or Parish State/Province Country ZIP/Postal Code

If your current mailing address is a college or university, include name of school here: _____

FUTURE PLANS

Your answers to these questions will vary for different colleges. If the online system did not ask you to answer some of the questions you see in this section, this college chose not to ask that question of its applicants.

College _____ Deadline _____
mm/dd/yyyy

Entry Term: Fall (Jul-Dec) Spring (Jan-Jun) Other

Academic Major & Interests _____

Career Interest _____

Do you intend to apply for need-based financial aid? Yes No

Do you intend to apply for merit-based scholarships? Yes No

Do you intend to be a full-time student? Yes No

Do you intend to enroll in a degree program your first year? Yes No

Do you intend to live in college housing? _____

What is the highest degree you intend to earn? _____

DEMOGRAPHICS

Citizenship Status: US Citizen or US National US Dual Citizen
 US Permanent Resident US Refugee or Asylee Other (Non-US)

Non-US Citizenship(s) _____

US Visa Status _____

Birthplace _____
City/Town State/Province Country

Years lived in the US? _____ Years lived outside the US? _____

Language Proficiency (Check all that apply.)
S(Speak) R(Read) W(Write) F(First Language) H(Spoken at Home)

	S	R	W	F	H
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Are you Hispanic/Latino?
 Yes, Hispanic or Latino (including Spain) No If yes, please describe your background. _____

2. Regardless of your answer to the prior question, please indicate how you identify yourself. (Check one or more and describe your background.)

American Indian or Alaska Native (including all Original Peoples of the Americas)
 Are you Enrolled? Yes No If yes, please enter Tribal Enrollment Number _____

Asian (including Indian subcontinent and Philippines) _____

Black or African American (including Africa and Caribbean) _____

Native Hawaiian or Other Pacific Islander (Original Peoples) _____

White (including Middle Eastern) _____

Optional The items with a gray background are optional. No information you provide will be used in a discriminatory manner.

Religious Preference _____

US Armed Services veteran status & Dates of Service _____

FAMILY

Please list both parents below, even if one or more is deceased or no longer has legal responsibilities toward you. Many colleges collect this information for demographic purposes even if you are an adult or an emancipated minor. If you are a minor with a legal guardian (an individual or government entity), then please list that information below as well. If you wish, you may list step-parents and/or other adults with whom you reside, or who otherwise care for you, in the Additional Information section.

Household

Parents' marital status (relative to each other): Never Married Married Civil Union/Domestic Partners Widowed Separated Divorced (date _____) yyyy

With whom do you make your permanent home? Parent 1 Parent 2 Both Legal Guardian Ward of the Court/State Other

If you have children, how many? _____

Parent 1

Mother Father I have limited information about this parent Other

Is Parent 1 living? Yes No (Date Deceased _____)
mm/yyyy

Last/Family/Sur First/Given Middle

Former last name(s) _____

Country of birth _____

Home address **if different** from yours

Preferred Telephone: Home Mobile Work (_____) _____
Area/Country/City Code

E-mail _____

Occupation (former occupation, if retired) _____

College (if any) _____ CEEB _____

Degree _____ Year _____

Graduate School (if any) _____ CEEB _____

Degree _____ Year _____

Legal Guardian (if other than a parent)

Relationship to you _____

Last/Family/Sur First/Given Middle Title (Mr./Mrs./Ms./Dr.)

Home address **if different** from yours

Preferred Telephone: Home Mobile Work (_____) _____
Area/Country/City Code

E-mail _____

Occupation (former occupation, if retired) _____

College (if any) _____ CEEB _____

Degree _____ Year _____

Graduate School (if any) _____ CEEB _____

Degree _____ Year _____

Parent 2 (optional)

Mother Father I have limited information about this parent Other

Is Parent 2 living? Yes No (Date Deceased _____)
mm/yyyy

Last/Family/Sur First/Given Middle

Former last name(s) _____

Country of birth _____

Home address **if different** from yours

Preferred Telephone: Home Mobile Work (_____) _____
Area/Country/City Code

E-mail _____

Occupation (former occupation, if retired) _____

College (if any) _____ CEEB _____

Degree _____ Year _____

Graduate School (if any) _____ CEEB _____

Degree _____ Year _____

Siblings

Please give names and ages of your brothers or sisters. If they are enrolled in grades K-12 (or international equivalent), list their grade levels. If they have attended or are currently attending college, give the names of the undergraduate institution, degree earned, and approximate dates of attendance. If more than three siblings, please list them in the Additional Information section.

Name Age & Grade Relationship

College Attended _____ CEEB _____

Degree earned _____ Dates _____
or expected mm/yyyy – mm/yyyy

Name Age & Grade Relationship

College Attended _____ CEEB _____

Degree earned _____ Dates _____
or expected mm/yyyy – mm/yyyy

Name Age & Grade Relationship

College Attended _____ CEEB _____

Degree earned _____ Dates _____
or expected mm/yyyy – mm/yyyy

EDUCATION

Colleges & Universities Are you currently enrolled in college? Yes No

Current or most recent college or university attended _____

Entry Date _____ Exit Date _____ School Type Public Independent This is a 2-year 4-year institution

Address _____ CEEB/ACT code _____
Number & Street

City/Town State/Province Country ZIP/Postal Code

List any college/university where you have taken a course at any time since the 9th grade and mark all that apply: taught on college campus (CO); taught on high school campus, excluding AP/IB (HS); taught online (ON); college credit awarded (CR); transcript available (TR); degree candidate (DC). Please have official transcripts sent as soon as possible.

College/University Name & CEEB/ACT Code	Location (City, State/Province, ZIP/Postal Code, Country)	CO	HS	ON	CR	TR	DC	Dates Attended (mm/yyyy – mm/yyyy)	Degree Earned
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Do you expect to earn a degree prior to enrolling at the college to which you are applying? Yes No If so, what type of degree? _____

Secondary Schools

List all secondary schools you have attended and have the school you graduated from/attended most recently send a Final Report, official transcript, and school profile.

Name of School & CEEB/ACT Code	Location (City, State/Province, ZIP/Postal Code, Country)	Dates Attended (mm/yyyy – mm/yyyy)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Secondary School Graduate Date _____
mm/yyyy

Please list any community program/organization that has provided free assistance with your application process: _____

Please indicate if any of these options will have affected your progression since secondary school. Check all that apply and provide details in the Additional Information section. Took a gap year Took time off between high school and college Took time off since last attending college No change in progression to report

ACADEMICS

The self-reported information in this section is not intended to take the place of your official records. Please note the requirements of each institution to which you are applying and arrange for official transcripts and score reports to be sent from your secondary school and the appropriate testing agencies. Where “Best Scores” are requested, please report the highest individual scores you have earned so far, even if those scores are from different test dates.

Secondary School Grades Class Rank _____ Class Size _____ Weighted? Yes No GPA _____ Scale _____ Weighted? Yes No
(if available) (if available)

ACT Exam Dates: _____ Best Scores: _____
(past & future) mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy (so far) COMP mm/dd/yyyy English mm/dd/yyyy Math mm/dd/yyyy
Reading mm/dd/yyyy Science mm/dd/yyyy Writing mm/dd/yyyy

SAT Exam Dates: _____ Best Scores: _____
(past & future) mm/dd/yyyy mm/dd/yyyy (so far) Critical Reading/ Evidence-based Reading and Writing mm/dd/yyyy Math mm/dd/yyyy

TOEFL/IELTS/PTE Exam Dates: _____ Best Score: _____
(past & future) mm/yyyy mm/yyyy mm/yyyy (so far) Test mm/yyyy Score

AP/IB/SAT Subjects Best Scores: _____

mm/yyyy	Type & Subject	Score	mm/yyyy	Type & Subject	Score
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Current Courses Please indicate title, level (100-level, 200-level, etc.) and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line. If you are not currently enrolled in college, please list the courses you took most recently.

Full Year/First Semester/First Trimester	Second Semester/Second Trimester	Third Trimester <small>or additional first/second term courses if more space is needed</small>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EXTRACURRICULAR ACTIVITIES & WORK EXPERIENCE

Extracurricular Please list your **principal** extracurricular, volunteer, and work activities **in their order of importance to you**. Feel free to group your activities and paid work experience separately if you prefer. Use the space available to provide details of your activities and accomplishments (specific events, varsity letter, musical instrument, employer, etc.). **To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a résumé.**

Grade level					Approximate time spent		When did you participate in the activity?		Positions held, honors won, letters earned, or employer	If applicable, do you plan to participate in college?
11	12	FY	SO	JR	Hours per week	Weeks per year	School year	Summer/School Break		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Activity _____										

WRITING

Personal Essay

Note: Some colleges require a personal essay. You may submit a personal essay to any college, even if it is not required by that college.

Please provide a statement of 250–650 words that addresses your reasons for transferring and the objectives you hope to achieve, and attach it to your application before submission. **NOTE:** Your Common Application essay should be the same for all colleges. Do not customize it in any way for individual colleges. Colleges that want customized essay responses will ask for them on a supplement form.

Additional Information

Please attach a separate sheet if you wish to provide details of circumstances or qualifications not reflected in the application.

Disciplinary History

Please Note: Common Application member colleges carefully consider all parts of your application. Information provided below will be considered in the context of the rest of your application and does not necessarily prevent you from being admitted to college. For more information on whether specific colleges choose to receive this information or how it may be considered, please contact the college directly.

- ① Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution. Yes No
- ② Have you ever been adjudicated guilty or convicted of a misdemeanor or felony? Yes No
[Note that you are not required to answer “yes” to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise required by law or ordered by a court to be kept confidential.]

If you answered “yes” to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

Note: Applicants are expected to immediately notify the institutions to which they are applying should there be any changes to the information requested in this application, including disciplinary history.

SIGNATURE

Application Fee Payment If this college requires an application fee, how will you be paying it?

Online Payment Will Mail Payment Fee Waiver Request

Required Signature

- I certify that all information submitted in the admission process—including this application and any other supporting materials—is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.
- I agree to notify the institutions to which I am applying immediately should there be any change to the information requested in this application, including disciplinary history.
- I understand that once my application has been submitted it may not be altered in any way; I will need to contact the institution directly if I wish to provide additional information.
- I acknowledge that I have reviewed the application instructions for the college receiving this application. I understand that all offers of admission are conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based, as well as honorable dismissal from the school.
- I affirm that I will send an enrollment deposit (or equivalent) to only one institution; sending multiple deposits (or equivalent) may result in the withdrawal of my admission offers from all institutions. [Note: students may send an enrollment deposit (or equivalent) to a second institution where they have been admitted from the waitlist, provided that they inform the first institution that they will no longer be enrolling.]

Signature _____ Date _____
mm/dd/yyyy

Common Application member institution admission offices do not discriminate on the basis of race, color, ethnicity, national origin, religion, creed, sex, age, marital status, parental status, physical disability, learning disability, political affiliation, veteran status, or sexual orientation.