

Geno A. Ballotti Scholar Information

Center for Learning & Academic Success:

The Center for Learning and Academic Success (CLAS) is a free on-campus resource offering peer and professional tutoring in Math and English, as well as a wide range of business, science, and liberal arts courses. Students may join study groups, participate in drop in help, or make appointments with tutors to reinforce course content and encourage effective study habits. The CLAS is conveniently located inside 73 Tremont. You can learn more by visiting our center or calling (617) 573-834. Peer-led services include tutoring, study groups, and academic skills workshops.

Geno A. Ballotti Scholars:

The Geno A. Ballotti Scholarship recognizes and is awarded to students who demonstrate a strong commitment to excellence in learning and academic support. Ballotti Scholars are proactive student leaders and role models in addition to being peer tutors, study group leaders, and academic workshop facilitators. Scholars also assist program coordinators with trainings and in weekly and monthly meetings for student staff. Scholars meet together once a month. There are different roles for which scholars can apply based on their interests and skills.

Scholar Roles:

In addition to providing the adequate number of service hours (through tutoring, leading study groups, and facilitating workshops), scholars will choose one role for which to apply.

Research Scholar

Scholars who are interested in doing research and who want to learn the tools necessary to be successful in future research projects (either in future Suffolk courses or in graduate school) can apply to be a Research Scholar. This significant year-long responsibility includes researching, planning, and presenting a training session for the annual McNair/Ballotti Scholar Research Symposium in April and, if chosen, at the New England Peer Tutoring Association Forum that occurs in the spring semester.

Marketing Art & Design Scholar

Marketing Art & Design Scholars are an energetic and creative force in the CLAS. They collaborate with CLAS staff members to design, develop, and disseminate innovative print and digital marketing materials for the CLAS to the Suffolk Community. This scholar should have a background in one or more of the following areas: graphic design, fine arts, copy-writing, advertising, and/or marketing. In addition, an interest in and experience with various social media platforms and other means of engaging students and faculty is essential.

Administrative Scholar

The primary responsibility of an Administrative Scholar is to assist in planning and organizing monthly Ballotti Scholar meetings, all employee meetings, and any other CLAS events. Administrative Scholars will also assist in day to day organization and administration of the scholar program and will act as a liaison between the scholars and the student services program coordinators.

English Language Learner (ELL) Support Scholar

The ELL Support Scholar will help CLAS reach out to Suffolk ELL community. This scholar will work closely with Center for International Services and Programs' "Home Away from Home" program, making connections with and supporting ELL student.

Workshops Scholar

The CLAS Workshops Scholar develops and leads academic skills workshops both in classes and at the CLAS. In addition, the Workshops Scholar will aid in developing supplemental materials such as handouts and online workshop videos. Experience in utilizing PowerPoint and Prezi is necessary.

Requirements of Applicants:

- Must be currently enrolled as a full-time undergraduate student at Suffolk University.
- Must have completed at least one semester at Suffolk University by the start of the scholarship appointment.
- Must have and maintain a cumulative GPA of 3.0 or higher.
- For the course(s) in which scholars are tutoring or leading study groups, the scholar must maintain a GPA of at least 3.3.
- Meet eligibility requirements.

Important Notes Regarding Scholarship Eligibility & On Campus Employment:

Suffolk University policy does not allow for grant and scholarship funding in excess of the cost of tuition. If you are a recipient of scholarship funds that total the cost of tuition (e.g. Miller Scholars, Veterans Benefits, Tuition Exchange/Remission, Institutional grants, etc.), you are ineligible to accept this award. Suffolk University policy also states that students are not allowed to accept more than one employment award that carries a grant with it. Students who have questions regarding these policies should contact the Office of Student Financial Services at (617)573-8470.

Suffolk University student employees are limited to a MAXIMUM of 20 hours of working on campus per week. Students are responsible for tracking their hours to ensure that they submit accurate hours and do not exceed this 20 hour per week maximum.

Please note: Scholars work an average of 10 hours per week at CLAS.

Required Expectations of Scholars:

- Serve as leader and role model as a tutor, study group leader, or workshop facilitator in the CLAS.
- Successfully complete the duties that pertain to your scholar role. (These duties will be outlined by the scholar and a professional staff member.)
- Attend all program training sessions, weekly support meetings, scholar meetings, and all-employee meetings.
- Complete all paperwork required by student financial services within the first 4 weeks of the semester. (This time frame may only be extended by the CLAS supervisor or Student Financial Services for reasons of extenuating circumstances.)
- Work approximately 300 hours (150 hours per semester), subject to confirmation by Student Financial Services.
Note: if you do not complete this requirement, the grant portion of your award will be reduced or revoked.
- Ensure that scholar commitments precede all other campus employment opportunities.
- The following requirement applies to students who will tutor **writing**:
 - Peer writing tutors are required to take and successfully complete ENG 320 and ENG 321: Writing and Tutoring: Theory and Practice in the fall and spring, respectively. These are 1-credit courses that provide focused training along with transcript recognition. It also satisfies the ECR requirement. Moreover, course hours count toward required CRLA training hours. Because credit is earned, course hours are not paid. Writing tutors who do not actively participate and attend these courses or do not successfully complete these courses may have their scholarship grant or employment award rescinded as decided by the CLAS Scholar Committee and the Writing Tutor Mentor from the English Department.

Award:

The Geno A. Ballotti Scholarship award is approximately \$5100 allocated as follows:

\$1800 as tuition grant (\$900/semester)

\$3300 as student employment (\$1650 for fall 2018 & \$1650 for spring 2019)

This award is subject to confirmation by Student Financial Services.