



# **A POCKET GUIDE**

For acing law school and being a  
cost-effective researcher



Suffolk University Law School  
Moakley Law Library



# RESEARCH, REFERENCE, AND INSTRUCTION

## Research desk hours:

Monday–Thursday, 10 am – 6 pm

Fridays, 10 am – 5 pm

**We are also available by appointment.**

Call: 617-573-8516 or Email: [lawref@suffolk.edu](mailto:lawref@suffolk.edu)

## Meet the Law Library Research Team



**Richard Buckingham**

Director of the Law Library and  
Information Resources,  
Associate Professor of Legal Research



**Diane D'Angelo**

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**Liza Rosenof**

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Legal Research Librarian



**Ana Delgado**

Legal Research Librarian



**AnnaKatherine Wherren**

Legal Research Librarian

# LEGAL RESEARCH SPECIALISTS

Suffolk's Legal Research Librarians will:



Help you with LPS assignments (when allowed by your professor).



Offer 2-credit advanced legal research courses each year, like a remotely synchronous Massachusetts Legal Research course.



Teach one-on-one trainings, refreshers, and brief library workshops on Westlaw Edge, Lexis+, Bluebook, Word formatting, Zoom, and more!



Introduce you to study aids and exam prep tools.



Help you navigate the Bluebook.



Help you find relevant resources.



Map out cost-effective research strategies with you.

# KEY LIBRARY RESOURCES FOR 1Ls

**STUDY ROOMS:** Students can conveniently book study rooms in 1/2 hour- to 6-hour intervals on the Law Library's website. Simply scan the QR codes in the study room to check in and check out.

**RESERVE/CIRCULATION DESK:** The Law Library keeps at least two copies of required course materials on reserve and one copy of recommended titles.

**LIBRARY SCANNERS:** Scan pages and email them or save them to your flash drive, smartphone, tablet, or Google Drive - for **FREE!**

**LIBRARY CATALOG:** You can access the Law Library's catalog anywhere, from any device. You'll see a link to it from the Law Library's homepage or go to <http://library.law.suffolk.edu/>. You can run a keyword search or search by course name or professor to find course reserves.

**LAW LIBRARY LOCATION & POLICIES:** The Law Library is located on the 6th and 7th floors of Sargent Hall (entrance on the 6th floor). For information about the library's policies (including noise, food and drink), go to:

<http://www.suffolk.edu/law/faculty-research/about-the-library/library-policies-usage>.

## STUDY AIDS AND EXAM PREP

**CALI:** More than 1,000 online interactive lessons in over forty subject areas – including all 1L courses. They're a great way to review for class and prep for exams. Sign up at [www.cali.org](http://www.cali.org). Visit or email the Research Desk for an access code.

**PAST EXAMS:** Some Suffolk Law professors post copies of exam questions from previous years in this database. Use these exams to practice test-taking and gauge your knowledge of the subject. Check out our library services page for more details.

**WEST STUDY AIDS:** Go to our website to access Hornbooks, Nutshells, Gilbert Law Summaries, Sum & Substance Audio, and more!

**SeRiouS:** Use spaced repetition to maximize learning. It was created by Assistant Dean Gabe Teninbaum and is free for Suffolk students: <https://www.spacedrepetition.com/>.

LEARN ABOUT  
[ZOOM TIPS & ETIQUETTE](#)

# FREE RESOURCES

**MASSACHUSETTS TRIAL COURT LAW LIBRARIES:** With fifteen branches throughout the state, these libraries offer a wide range of free resources - from top-notch "Law About" research guides to free access to Westlaw and Lexis, as well as other helpful databases.

**CASETEXT:** Search state and federal cases, statutes, and regulations annotated with insights from the country's leading attorneys, law firms, and academics for free. Some tools may have fees.

**GOOGLE SCHOLAR:** Search for state and federal cases and law review articles. Full text is available for cases and some law review articles. Remember to add Suffolk University as the library link under settings to access additional full-text materials.

**CASE LAW ACCESS PROJECT:** Harvard Law School provides access to all U.S. official published case law from 1658 to June 2018.

**LEGAL INFORMATION INSTITUTE (LII):** The LII is an independently funded project of Cornell Law School. Provides primary legal materials, legal encyclopedias, and the Supreme Court Bulletin. The LII publishes electronic versions of core materials in numerous areas of the law.

## LOW-COST ALTERNATIVES

After you graduate or when you're doing an internship, clerking, or working at your job, you may not have access to comprehensive databases like Westlaw Edge and Lexis+. These low-cost alternatives are great for finding primary and secondary legal materials.\*

**FASTCASE:** Includes primary law from all fifty states and comprehensive federal coverage. It also includes cases, statutes, regulations, court rules, and constitutions and provides access to newspaper archives and legal forms. The Massachusetts Bar Association offers free access to Fastcase for all MA Bar Association members.

**SOCIAL LAW LIBRARY DATABASE:** Great resource for Massachusetts substantive and administrative law.

**MCLE ONLINE PASS:** Includes live MCLE webcasts; unlimited online access to the entire archive of MCLE on-demand webcasts and downloadable mp3 audio programs, and unlimited online access to MCLE's entire collection of over 165 practice manuals.

**Check out our [research database page](#) to learn more about our online resources!**

\*All current law students have free remote access to these resources. When you graduate you are welcome to visit the law library and use these resources.

## OTHER LAW LIBRARY RESOURCES

**iCOMPETE WRITING:** Created and hosted by Suffolk University Law School's nationally ranked Legal Practice Skills program and the Moakley Law Library, iCompete Writing contains one of the most comprehensive collections of law student writing competitions. Writing competitions are one way to hone your legal writing skills. There are over a hundred competitions on many different topics and some offer substantial prize money. The list of current competitions is arranged by topics so you can look for those in your area of interest.

**LAW LIBRARY TIPS:** Be sure to check your email, the Law Library website, and our new newsletter for tips that will help you with your research, 1L assignments, exam prep, and more! Stay tuned for more details.

**WIFI & COMPUTER SERVICES:** There is wireless Internet access throughout the library and wired access points at most seats. There is a computer lab and help desk across from the Law Library on the 6th floor, [servicedesksuffolk.edu](mailto:servicedesksuffolk.edu)

**INTERLIBRARY LOAN:** If we don't have an item that you need, we can borrow it for you from another library. To submit an interlibrary loan request, go to the Law Library's main page and select the link for [Interlibrary Loan Request Form](#).