

Fall 2021
CAS Teaching Assistant Positions

Art & Design

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Kayla Schwartz, A&D Department

Contact: kschwartz@suffolk.edu

Description:

The TA in this course will help troubleshoot basic software questions from students during class as they work on beginner design projects. The TA should have knowledge of utilizing Illustrator and InDesign, the Pen tool and master pages, and have a comprehensive skillset of computer skills. Other responsibilities include review and recommendations of tutorials for students to reference outside of class; assisting with digital file management via Blackboard/Google Drive; and assisting with printing and communicating with tech support, as needed. The TA should be willing to share their skillset as a helpful and knowledgeable peer in order to facilitate the learning process for students starting out with graphic design.

Art & Design

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Kristen Mallia, A&D Department

Contact: kmallia@suffolk.edu

Description:

GD1 is a rigorous, process-based course that encourages students to be experimental with a wide range of forms, techniques, tools, and materials. The TA for this course will provide in-class support with materials, tools, and techniques throughout the semester. Due to class size, the TA may be leading and managing critique groups, conducting 1:1 meetings on a rotating basis with students, and providing feedback (both oral and written), as needed. Additional administrative duties will include monitoring Basecamp responses, tracking attendance, and conducting research as needed throughout the semester. This is a highly experimental class so a sense of adventure is essential.

Biology

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. M. Eugenia Gold, Biology Department

Contact: egold2@suffolk.edu

Description:

BIO-203 is a content-heavy course that provides the foundation for any health-related career. The TA for this course will attend all lectures, facilitate class discussions, and guide small groups through case studies. The TA is also expected to hold weekly office hours and provide review sessions before exams. I am seeking a student who has had experience with the case studies in this course and can speak to best practices and study methods for anatomy and physiology.

Political Science & Legal Studies

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Christina Kulich-Vamvakas, PSLS Department

Contact: ckulichvamvakas@suffolk.edu

Description:

TA needed to help the instructor organize and the students navigate a semester long simulation in which students become member of the US House of Representatives and learn policymaking by doing. The simulation will use 2 online platforms (Zoom and LegSim) + in person instruction. The TA will serve as a coach and guide to parliamentary procedure and effective legislative strategy for the entire class, but especially to students who will be elected by their peers to leadership positions in the House, including help with committee and caucus work. Additionally, the TA will assist with tasks such as attendance and be available to provide feedback on drafts of writing assignments and oral presentations.

Political Science & Legal Studies

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Ken Cosgrove, PSLS Department

Contact: kcosgrove@suffolk.edu

Description:

This position will require that the TA be able to attend live classes on Monday afternoons from 12:30-3:15 PM. It covers two sections of Introduction to American Politics. During class, the TA will be expected to perform managerial tasks such as taking attendance, timekeeping on exercises and facilitating students with getting into their groups and with group work. The TA will be a key part of the class and is encouraged to participate in the in-class discussions and exercises. The TA will be a key contact for the students in the class and will play the important role of acting as an interface between the students and the instructor. The TA is expected to hold office hours, meet weekly with the professor and help with the weekly newsletter in the class. From time to time, the TA may be asked to load materials into blackboard or to gather requested materials at the instructor's request. This is also a development opportunity for the assistant and they will be given multiple opportunities to lead various types of class exercises and discussion. By the end of the semester, the TA will be an accomplished public speaker and group facilitator.

Political Science & Legal Studies

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Weiqi Zhang, PSLS Department

Contact: wzhang18@suffolk.edu

Description:

TA needed to perform a variety of class tasks that requires helping facilitate group discussions along with helping the instructor with administrative tasks. Such tasks include helping prepare course materials, helping with Q&A with students, reminding students of assignments due date, taking attendance, and recording participation activities. The TA should be available to attend all online classes on Mondays and Wednesdays from 3:30 - 4:45pm.

PSYCH

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Sukanya Ray, Psychology Department

Contact: sray@suffolk.edu

Description:

TA familiar with Psychology courses and experience with teamwork, research and organization needed. TA will help students to get familiar with empirical research articles in Psychology database particularly on trauma, adaptation and community empowerment. TA will help students to get familiar with Psychology/Community Health Journals, APA write-up. TA will help facilitate team discussion, reflection and organization of scholarly materials for team presentation. TA will guide students to understand the scope of service learning, make them familiar with experiential learning project/processes. Preferences will be given for applicant with Psychology major (senior) with good academic standing and has involved in service learning/experiential projects in past. A few of the responsibilities of the TA will include recording attendance, facilitating class reflection, discussion & presentation, offering help with compiling educational/training materials on presentation, and maintaining team project/presentation schedule. TA must maintain close contact with instructor and attend weekly meeting with the instructor.

Theatre

Research Assistant Position: 10 Hours weekly

Supervisor: Prof. Marilyn Plotkins, Theatre Department

Contact: mplotkins@suffolk.edu

Description:

Seeking TA with a genuine interest in studying Broadway Musicals through the lens of race and gender. The TA should be an engaged, insightful, and thoughtful facilitator of daily check-ins and the regular use of the break-out rooms designed to help promote a safe, welcoming environment in the classroom. Ideally, the TA will participate in conversations on complicated topics and supplement course content with research on systemic racism, sexism, obscure BIPOC artists, and multiple perspectives on classic musicals. Additionally, the TA must be a knowledgeable, skilled, quick thinking, creative problem solver to support Pp presentations and an ever-shifting multi-media delivery in the classroom. The TA will also be expected to familiarize themselves with Blackboard for recordkeeping and maintaining the course page organized.