Requesting Reciprocity

Students and graduates may request a letter of reciprocity which will allow you to use the Career Services Office at another ABA-accredited law school (subject to the other school’s reciprocity policy). You can view the reciprocity policies of other law schools on NALP’s website.

You must request a letter from our office at least two weeks before you expect to be visiting the area. Requests for reciprocity should be sent to Robert Brutus, Office Coordinator, at lawcareers@suffolk.edu. Please include your name, email address, year of graduation, and the school(s) to which you request reciprocity. We will submit your request and notify you once your request has been approved.

Requests are sometimes denied by other schools. You may want to provide an alternate choice in case your first request is denied, especially when requesting reciprocity with schools in California and New York.

Suffolk’s Reciprocity Policy

1. Services are available to students and graduates in good standing of ABA accredited law schools which allow Suffolk University Law School students and/or graduates to use their facilities.

2. Requests for reciprocity must be made in writing or by email by a career services representative in advance of the student's/graduate's visit.

3. Reciprocity is granted for a three month period or until July 1, whichever comes first. Extensions beyond the three month time frame must also be made in writing.

4. Requests for reciprocity will not be honored during the summer/fall recruiting season which runs from July 1 through October 15.

5. Services available through reciprocity include online access to job postings on Symplicity and use of PCD’s Library resources and guides.

6. Reciprocity does not include counseling appointments or participation in on-campus interviews or resume collections, including confidential job listings.

7. Reciprocity is not available to students/graduates of other Boston-area law schools or students/graduates granted reciprocity with another Boston-area law school.

8. PCD reserves the right to modify this policy at any time. We also reserve the right to revoke reciprocity from an individual at the Assistant Dean’s discretion.

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